

BOROUGH OF WOODBINE

CAPE MAY COUNTY

NEW JERSEY

AUDIT REPORT

**FOR THE YEAR ENDED
DECEMBER 31, 2023**

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BOROUGH OF WOODBINE

PART I

REPORT ON AUDIT OF FINANCIAL STATEMENTS

AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2023

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of Borough Council
Borough of Woodbine
County of Cape May, New Jersey

Report on the Financial Statements

Opinions

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of Woodbine, as of December 31, 2023 and 2022, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2023 and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Woodbine as of December 31, 2023 and 2022, or changes in financial position for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2023 and 2022, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2023 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Borough of Woodbine and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles.

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Woodbine on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough of Woodbine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from an error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services, we:

- exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of the internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Woodbine's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether in our judgement there are conditions or events considered in the aggregate, that raise substantial doubt about the Borough of Woodbine's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charge with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control – related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Ocean City basic financial statements. The supplementary information listed in the table of contents and schedule of expenditures of federal awards and schedule of state financial assistance, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and NJ OMB 15-08 respectively, and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents, schedule of expenditures of federal awards and the schedule of state financial assistance are fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 25, 2024, on our consideration of the Borough of Woodbine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Woodbine's internal control over financial reporting and compliance.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Nancy Sbrolla
Nancy Sbrolla
Certified Public Accountant
Registered Municipal Accountant
No. 542

July 25, 2024

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EXHIBIT A - CURRENT FUND

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**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2023</u>	<u>2022</u>
Regular Fund:		
Cash:		
Cash Treasurer	\$ 2,641,127.61	2,990,080.63
Cash - Change	300.00	300.00
Total Cash	<u>2,641,427.61</u>	<u>2,990,380.63</u>
Other Receivables:		
Due from State - Chapter 20 P.L. 1971	2,494.10	1,744.10
Total Other Receivables	<u>2,494.10</u>	<u>1,744.10</u>
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes Receivable	11,272.59	25,423.15
Tax Title and Other Liens	84,322.91	86,200.07
Property Acquired for Taxes - at Assessed Valuation	570,400.00	570,400.00
Due from County	-	0.10
Interfund Receivable:		
Grant Fund	551,830.11	448,394.03
Water Capital	215,569.56	309,853.76
Trust Fund	16.56	16.56
Airport Capital	12,862.80	8,544.32
Total Receivables and Other Assets	<u>1,446,274.53</u>	<u>1,448,831.99</u>
Total Regular Fund	<u>4,090,196.24</u>	<u>4,440,956.72</u>
Federal and State Grant Fund:		
Cash	-	-
Federal and State Grants Receivable	6,641,546.13	4,143,782.13
Due from Current Fund - Small Cities	118,290.47	83,290.47
Total Federal and State Grant Fund	<u>6,759,836.60</u>	<u>4,227,072.60</u>
Total Current Fund	<u>\$ 10,850,032.84</u>	<u>8,668,029.32</u>

The accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>2023</u>	<u>2022</u>
Regular Fund:		
Liabilities:		
Appropriation Reserves	\$ 251,505.85	319,251.82
Reserve for Encumbrances	38,342.41	64,398.56
Prepaid Taxes	92,703.57	90,340.11
Overpaid Taxes	14,143.53	44,346.84
Local School Tax Payable	724,289.44	1,088,221.82
County Added Tax Payable	1,717.26	2,616.76
Interfund Payable:		
Small Cities	118,290.47	83,290.47
Water Operating	3,231.22	3,231.22
Airport Capital	-	-
Reserve for Property Sale Deposits	3,063.70	588.70
Reserve for Municipal Relief Aid	30,207.38	15,103.38
	<u>1,277,494.83</u>	<u>1,711,389.68</u>
Reserve for Receivables and Other Assets	1,446,274.53	1,448,831.99
Fund Balance	1,366,426.88	1,280,735.05
Total Regular Fund	<u>4,090,196.24</u>	<u>4,440,956.72</u>
Federal and State Grant Fund:		
Unappropriated Reserves	101,000.00	127,334.95
Appropriated Reserves	5,065,706.06	3,377,781.76
Encumbrances Payable	788,630.54	147,226.92
Due to Water Sewer Capital	252,669.89	126,334.94
Due to Current Fund	551,830.11	448,394.03
	<u>6,759,836.60</u>	<u>4,227,072.60</u>
Total Federal and State Grant Fund	<u>6,759,836.60</u>	<u>4,227,072.60</u>
Total Current Fund	<u>\$ 10,850,032.84</u>	<u>8,668,029.32</u>

The accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	2023	2022
Revenue and Other Income Realized		
Fund Balance	\$ 559,000.00	420,500.00
Miscellaneous Revenue Anticipated	5,189,671.90	2,638,383.64
Receipts from Delinquent Taxes	40,076.29	42,900.97
Receipts from Current Taxes	3,045,875.56	3,051,078.92
Non Budget Revenue	174,952.01	154,306.39
Other Credits to Income:		
Unexpended Balance of Appropriation Res.	253,914.35	205,858.18
Interfund Returned	19,308.08	74,079.03
Total Income	<u>9,282,798.19</u>	<u>6,587,107.13</u>
Expenditures		
Budget and Emergency Appropriations:		
Appropriations Within "CAPS"		
Operations:		
Salaries and Wages	381,800.28	400,300.00
Other Expenses	1,142,666.72	1,063,850.00
Deferred Charges & Statutory Expenditures	86,561.00	82,868.00
Appropriations Excluded from "CAPS"		
Operations:		
Other Expenses	4,314,555.65	1,611,380.92
Capital Improvements	65,000.00	65,000.00
Debt Service	-	-
Deferred Charges	-	-
Transferred to Board of Education	7,988.00	7,989.00
Local District School Tax	2,174,618.00	2,182,853.00
County Tax	463,199.45	455,618.78
County Share of Added Tax	1,717.26	2,616.86
Interfund Created	-	-
Total Expenditures	<u>8,638,106.36</u>	<u>5,872,476.56</u>
Excess/(Deficit) in Revenue	<u>644,691.83</u>	<u>714,630.57</u>

The accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year	\$ -	-
Emergency Appropriation	-	-
Total Adjustments	<u>-</u>	<u>-</u>
Statutory Excess to Fund Balance	<u>644,691.83</u>	<u>714,630.57</u>
Fund Balance January 1	<u>1,280,735.05</u>	<u>986,604.48</u>
	1,925,426.88	1,701,235.05
Decreased by:		
Utilization as Anticipated Revenue	<u>559,000.00</u>	<u>420,500.00</u>
Fund Balance December 31	<u>\$ 1,366,426.88</u>	<u>1,280,735.05</u>

The accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budget	Anticipated N.J.S. 40A:4-87	Realized	Excess or (Deficit)
Fund Balance Anticipated	\$ 559,000.00	-	559,000.00	-
Total Fund Balance Anticipated	559,000.00	-	559,000.00	-
Miscellaneous Revenues:				
Section A: Local Revenues				
Licenses:				
Alcoholic Beverages	9,500.00		10,000.00	500.00
Interest and Costs on Taxes	26,000.00		33,927.81	7,927.81
Anticipated Utility Operating Surplus	50,000.00		50,000.00	-
Total Section A: Local Revenues	85,500.00	-	93,927.81	8,427.81
Section B: State Aid Without Offsetting Appropriations				
Municipal Relief Aid	15,103.00		15,103.00	-
Energy Receipts Tax	291,538.00		291,538.00	-
Total Section B: State Aid Without Offsetting Appropriations	306,641.00	-	306,641.00	-
Section F: Special Items - Public and Private Programs				
Cape May County Grant	400,000.00		400,000.00	-
Clean Communities Program		8,997.03	8,997.03	-
Recycling Tonnage Grant	8,483.42		8,483.42	-
NJDOT Bridge Trestle	900,000.00		900,000.00	-
NJDOT Madison Avenue	136,085.00		136,085.00	-
NJDOT Pavement Preservation		90,500.00	90,500.00	-
NJDOT Pavement Preservation		195,150.00	195,150.00	-
USDA Facilities Grant - Dumptruck/Snowplow		91,700.00	91,700.00	-
USDA Water System		800,000.00	800,000.00	-

The accompanying Notes to the Financial Statements are an integral part of this statement

CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

History Regrant Award	1,740.00		1,740.00	-
CMC MUA Recycling	10,673.25		10,673.25	-
Stormwater Grant		75,000.00	75,000.00	-
Small Cities Franklin and Adams		270,026.00	270,026.00	-
ARP	126,334.95		126,334.95	-
CMC Jake's Law	5,000.00		5,000.00	-
Airport Transient Apron		1,000,000.00	1,000,000.00	-
Total Section F: Special Items - Public and Private Programs Off-Set with Appropriations	<u>1,588,316.62</u>	<u>2,531,373.03</u>	<u>4,119,689.65</u>	<u>-</u>
Section G: Other Special Items				
Host Communities Benefits - Cape May County MUA	400,000.00		539,498.44	139,498.44
State Police Lease	125,000.00		129,915.00	4,915.00
Total Section G: Other Special Items	<u>525,000.00</u>	<u>-</u>	<u>669,413.44</u>	<u>144,413.44</u>
Total Miscellaneous Revenues:	<u>2,505,457.62</u>	<u>2,531,373.03</u>	<u>5,189,671.90</u>	<u>152,841.25</u>
Receipts from Delinquent Taxes	<u>30,000.00</u>		<u>40,076.29</u>	<u>10,076.29</u>
Amount to be Raised by Taxes for Support of Municipal Budget Local Tax for Municipal Purposes	<u>414,706.06</u>		<u>438,950.17</u>	<u>24,244.11</u>
Total Amount to be Raised by Taxes for Support of Municipal Budget	<u>414,706.06</u>	<u>-</u>	<u>438,950.17</u>	<u>24,244.11</u>
Budget Totals	<u>3,509,163.68</u>	<u>2,531,373.03</u>	<u>6,227,698.36</u>	<u>187,161.65</u>
Non- Budget Revenues:				
Other Non- Budget Revenues:			<u>174,952.01</u>	<u>174,952.01</u>
\$	<u>3,509,163.68</u>	<u>2,531,373.03</u>	<u>6,402,650.37</u>	<u>362,113.66</u>

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Revenue from Collections	\$ 3,045,875.56
Less: Reserve for Tax Appeals Pending	<u>-</u>
Net Revenue from Collections	3,045,875.56
Allocated to:	
School, County and Other Taxes	<u>2,637,817.45</u>
Balance for Support of Municipal Budget Appropriations	408,058.11
Increased by:	
Appropriation "Reserved for Uncollected Taxes"	<u>30,892.06</u>
Amount for Support of Municipal Budget Appropriations	<u><u>438,950.17</u></u>

Receipts from Delinquent Taxes:

Delinquent Tax Collection	28,980.16
Tax Title Lien Collections	<u>11,096.13</u>
Total Receipts from Delinquent Taxes	<u><u>40,076.29</u></u>

Analysis of Non-Budget Revenue:

Miscellaneous Revenue Not Anticipated:

Senior Citizens and Vets Admin Fee	205.00
Miscellaneous	30,523.62
Health Insurance Reimbursement	2,873.76
Refunds	31,891.88
Clerk	5,075.00
Municipal Court	5,067.81
Interest on Investments	55,914.39
Campground Permit Fees	500.00
Rental Registration	15,440.00
Ambulance	7,497.69
Comcast Cable	8,005.71
Armored Car Service	5,167.15
Planning/Zoning Fees	5,790.00
Mercantile Licenses	<u>1,000.00</u>

Total Miscellaneous Revenue Not Anticipated:	<u><u>\$ 174,952.01</u></u>
--	-----------------------------

Cash	\$ 174,952.01
Non-Cash	<u>-</u>
	<u><u>\$ 174,952.01</u></u>

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
OPERATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT:						
Administrative and Executive Salaries and Wages	\$ 54,000.00	46,000.00	37,259.82		8,740.18	-
Other Expenses						
Other Professional Services	40,000.00	40,000.00	13,235.23	23,333.28	3,431.49	-
Mayor and Council						
Salaries and Wages	80,000.00	80,000.00	76,800.08		3,199.92	-
Other Expenses	5,500.00	5,500.00	4,847.71	300.00	352.29	-
Municipal Clerk						
Salaries and Wages	30,000.00	30,000.00	18,160.14		11,839.86	-
Other Expenses	15,000.00	18,500.00	18,382.13		117.87	-
Data Processing	7,500.00	7,500.00	5,100.00		2,400.00	-
Central Purchasing						
Other Expenses	4,000.00	4,000.00	3,973.87		26.13	-
Financial Administration						
Salaries and Wages	15,000.00	15,000.00	12,320.10		2,679.90	-
Other Expenses	45,000.00	45,000.00	30,508.88	13,756.25	734.87	-
Audit Services						
Other Expenses	27,500.00	27,500.00	27,500.00		-	-
Assessment of Taxes						
Other Expenses	4,000.00	4,000.00	2,128.53		1,871.47	-
Collection of Taxes						
Salaries and Wages	48,000.00	37,500.00	28,403.65		9,096.35	-
Other Expenses	4,000.00	4,000.00	3,574.73		425.27	-
Liquidation of Tax Title Liens and Foreclosed Property						
Other Expenses	2,000.00	2,000.00	-		2,000.00	-
Legal Services and Costs						
Other Expenses	75,000.00	37,916.72	24,286.25		13,630.47	-
Municipal Court						
Other Expenses	2,500.00	2,500.00	1,249.87		1,250.13	-
Engineering Services and Costs						
Salaries and Wages	40,000.00	40,000.00	39,999.96		0.04	-
Other Expenses	35,000.00	35,000.00	35,000.00		-	-
Public Buildings and Grounds						
Other Expenses	37,500.00	37,500.00	33,147.81		4,352.19	-
Municipal Land Use Law (N.J.S.A. 40:55 D-1)						
Planning and Zoning Board						
Salaries and Wages	11,500.00	11,500.06	11,500.06		-	-
Other Expenses						
Legal	5,500.00	5,500.00	3,375.00		2,125.00	-
Miscellaneous Other Expenses	10,000.00	10,000.00	1,597.00		8,403.00	-

The accompanying Notes to the Financial Statements are an integral part of this statement

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
Insurance N.J.S.A. 40A:4-45.3(00)						
Other Insurance Premiums	195,000.00	235,000.00	229,152.14		5,847.86	-
Workers Compensation	56,000.00	56,000.00	56,000.00		-	-
Employee Group Health	20,000.00	20,000.00	20,000.00		-	-
Small Business Development						
Other Expenses	100.00	100.00	-		100.00	-
Insurance						
Unemployment Compensation Insurance	4,000.00	4,000.00	1,661.06		2,338.94	-
PUBLIC SAFETY						
Volunteer Fire Company - Contribution	42,000.00	42,000.00	42,000.00		-	-
Interlocal Agreement with First Aid Organization	25,000.00	25,000.00	-		25,000.00	-
Sub-Code Officials						
Code Enforcement						
Salaries and Wages	4,500.00	4,500.00	3,500.12		999.88	-
Other Expenses	3,000.00	3,000.00	-		3,000.00	-
Zoning and Housing Inspector						
Salaries and Wages	8,800.00	8,800.22	8,800.22		-	-
Other Expenses	100.00	100.00	-		100.00	-
Emergency Management						
Salaries and Wages	4,000.00	4,000.00	3,999.84		0.16	-
Other Expenses	1,000.00	1,000.00	-		1,000.00	-
School Crossing Guard						
Salaries and Wages	13,000.00	13,000.00	9,622.50		3,377.50	-
Other Expenses	600.00	600.00	-		600.00	-
STREETS AND ROADS						
Road Repairs and Maintenance						
Salaries and Wages	89,000.00	89,000.00	63,537.32		25,462.68	-
Other Expenses	25,000.00	28,000.00	27,734.59		265.41	-
Solid Waste (P.L. 1987, Ch.74)						
Garbage/Recycling Removal						
Other Expenses						
Contractual	123,000.00	123,000.00	123,000.00		-	-
Tipping Fee	75,000.00	75,000.00	62,089.31		12,910.69	-
Recycling						
Salaries and Wages	2,500.00	2,500.00	-		2,500.00	-
Other Expenses	100.00	100.00	-		100.00	-

The accompanying Notes to the Financial Statements are an integral part of this statement

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
HEALTH AND WELFARE						
Board of Health	100.00	100.00	-		100.00	-
Other Expenses						-
Dog Regulation						-
Other Expenses						-
Contractual	9,600.00	9,625.00	9,625.00			-
County Shelter	34,500.00	34,500.00	34,313.48		186.52	-
County Shelter - Spay/Neuter	5,800.00	5,775.00	5,718.92		56.08	-
Misc.	750.00	750.00	262.50		487.50	-
RECREATION AND EDUCATION						
Parks and Playgrounds						-
Other Expenses	10,000.00	10,000.00	10,000.00			-
Improvements	10,000.00	10,000.00	2,688.00		7,312.00	-
Public Relations/Community Events						-
Other Expenses	1,500.00	1,500.00	-		1,500.00	-
UNCLASSIFIED						
Telephones/Communications	15,000.00	15,000.00	12,657.36		2,342.64	-
Electric	68,000.00	68,000.00	47,806.49		20,193.51	-
Water	100.00	100.00	-		100.00	-
Heating	20,000.00	20,000.00	13,637.00		6,363.00	-
Postage	5,000.00	5,000.00	4,994.94		5.06	-
Street Lighting	55,000.00	63,000.00	63,000.00		-	-
TOTAL OPERATIONS WITHIN "CAPS"	1,525,550.00	1,524,467.00	1,288,151.61	37,389.53	198,925.86	-
Contingent	-					-
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	1,525,550.00	1,524,467.00	1,288,151.61	37,389.53	198,925.86	-
Detail:						
Salaries and Wages	400,300.00	381,800.28	313,903.81	-	67,896.47	-
Other Expenses	1,125,250.00	1,142,666.72	974,247.80	37,389.53	131,029.39	-
DEFERRED CHARGES AND STATUTORY EXPENDITURES:						

The accompanying Notes to the Financial Statements are an integral part of this statement

CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
Total Operations - Excluded from "CAPS"	1,793,172.62	4,325,628.65	4,288,525.08	-	26,030.57
Detail:					11,073.00
Other Expenses	1,793,172.62	4,325,628.65	4,288,525.08	-	26,030.57
(C) Capital Improvements					
Various Improvements and Infrastructure	20,000.00	20,000.00	17,621.01		2,378.99
Public Facilities Upgrade	45,000.00	45,000.00	25,834.65	952.88	18,212.47
Total Capital Improvements	65,000.00	65,000.00	43,455.66	952.88	20,591.46
(N) Transferred to Board of Education for Use of Local Schools	7,988.00	7,988.00	7,988.00		-
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	1,866,160.62	4,398,616.65	4,339,968.74	952.88	46,622.03
SUBTOTAL GENERAL APPROPRIATIONS	3,478,271.62	6,009,644.65	5,708,723.39	38,342.41	251,505.85
(M) Reserve for Uncollected Taxes	30,892.06	30,892.06	30,892.06		-
TOTAL GENERAL APPROPRIATIONS	\$ 3,509,163.68	6,040,536.71	5,739,615.45	38,342.41	251,505.85
Budget		3,509,163.68			11,073.00
Appropriations by 40A.4-87		2,531,373.03			-
Emergency		6,040,536.71			11,073.00
Reserve for Uncollected Taxes			30,892.06		-
Federal and State Grants			4,161,616.65		19,061.01
Deferred Charges			-		-
Transfer to BOE			7,988.00		-
Disbursements			1,539,118.74		-
			5,739,615.45		-

The accompanying Notes to the Financial Statements are an integral part of this statement

EXHIBIT B - TRUST FUNDS

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TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,

<u>ASSETS</u>	<u>2023</u>	<u>2022</u>
Dog License Fund:		
Cash	\$ 319.85	425.80
	<u>319.85</u>	<u>425.80</u>
Other Funds:		
Cash - Treasurer	1,185,610.33	1,223,179.47
Cash - Collector	131,707.51	266,979.60
Due from Current Fund	-	-
Small Cities Loans Receivable	413,683.00	413,683.00
Emergency Loans Receivable	65,432.00	65,432.00
	<u>1,796,432.84</u>	<u>1,969,274.07</u>
	<u>1,796,752.69</u>	<u>1,969,699.87</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Dog License Fund:		
Due to Current Fund	-	-
Due to State of New Jersey	46.80	27.00
Reserve for Dog Fund Expenditures	273.05	398.80
	<u>319.85</u>	<u>425.80</u>
Other Funds:		
Due to Current Fund	16.56	16.56
Accounts Payable	-	126,880.20
Reserve for Loans Receivable	479,115.00	479,115.00
Miscellaneous Reserves	1,317,301.28	1,363,262.31
	<u>1,796,432.84</u>	<u>1,969,274.07</u>
Total	\$ <u>1,796,752.69</u>	<u>1,969,699.87</u>

The Accompanying Notes to Financial Statements are an integral part of this statement

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EXHIBIT C - GENERAL CAPITAL FUND

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**GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Cash	\$ 285,507.29	285,507.29
Deferred Charges to Future Taxation - Funded	-	-
Interfunds and Receivables Due from Current Fund		-
	<u>285,507.29</u>	<u>285,507.29</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Improvement Authorizations: Funded	-	-
Reserve for Debt Service		
Capital Improvement Fund	233,320.00	233,320.00
Fund Balance	52,187.29	52,187.29
	<u>\$ 285,507.29</u>	<u>285,507.29</u>

There were bonds and notes authorized but not issued at December 31 (C - 12)

2022	-
2023	-

**GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
Beginning Balance January 1	\$ 52,187.29	52,187.29
No current year activity		
Ending Balance December 31	\$ <u>52,187.29</u>	<u>52,187.29</u>

EXHIBIT D - WATER SEWER UTILITY FUND

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**WATER AND SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Operating Fund:		
Cash	\$ 565,832.95	659,253.45
Due from Water Sewer Utility Capital Fund	313,594.23	313,594.23
Due from Current Fund	3,231.22	3,231.22
	<u>882,658.40</u>	<u>976,078.90</u>
Receivables and Other Assets with Full Reserves:		
Water Sewer Accounts Receivable	99,222.75	195,430.59
	<u>99,222.75</u>	<u>195,430.59</u>
Total Operating Fund	<u>981,881.15</u>	<u>1,171,509.49</u>
Capital Fund:		
Cash - Treasurer	397,320.82	220,192.76
Grants Receivable	-	-
Due from Grant Fund	252,669.89	126,334.94
Fixed Capital - Complete	449,226.00	449,226.00
Fixed Capital - Authorized and Uncomplete	8,099,770.00	8,099,770.00
Total Capital Fund	<u>9,198,986.71</u>	<u>8,895,523.70</u>
	<u>\$ 10,180,867.86</u>	<u>10,067,033.19</u>

The accompanying Notes to Financial Statements are an integral part of this statement

**WATER AND SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Operating Fund:		
Appropriation Reserves	\$ 36,317.28	35,903.09
Reserve for Encumbrances	10,671.27	20,684.08
Overpaid Water Rents	15,292.77	15,292.77
Due to Current Fund		-
	<u>62,281.32</u>	<u>71,879.94</u>
Reserve for Receivables	99,222.75	195,430.59
Fund Balance	820,377.08	904,198.96
Total Operating Fund	<u>981,881.15</u>	<u>1,171,509.49</u>
Capital Fund:		
Encumbrances Payable	170,775.26	455,220.27
IBank Loan Payable	1,084,650.41	1,103,378.00
USDA Loan Payable	1,940,387.44	1,974,000.00
Due to Current Fund	215,569.56	309,853.76
Due to Water/Sewer Utility Operating Fund	313,594.23	313,594.23
Improvement Authorizations:		
Funded	352,385.20	545,266.33
Unfunded	1,628,254.19	1,669,985.11
Reserve for Amortization	1,149,226.00	1,149,226.00
Deferred Reserve for Amortization	2,229,144.42	1,300,000.00
Capital Improvement Fund	115,000.00	75,000.00
Fund Balance	-	-
Total Capital Fund	<u>9,198,986.71</u>	<u>8,895,523.70</u>
	<u>\$ 10,180,867.86</u>	<u>10,067,033.19</u>
There were bonds and notes authorized but not issued at December 31		
2022	2,477,125.67	
2023	2,145,587.73	

The accompanying Notes to Financial Statements are an integral part of this statement

**WATER AND SEWER UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE PERIOD ENDED DECEMBER 31,**

	Year 2023	Year 2022
Revenue and Other Income Realized		
Fund Balance	\$ 251,040.00	250,000.00
Water & Sewer Rents	412,089.31	286,649.88
Miscellaneous Revenue Anticipated	114,443.34	115,683.23
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	34,538.49	108,470.28
Total Income	<u>812,111.14</u>	<u>760,803.39</u>
Expenditures		
Operations	385,550.00	407,000.00
Capital Improvements	75,000.00	75,000.00
Debt Service	121,688.02	-
Deferred Charges and Statutory Expenditures	62,655.00	186,500.00
Total Expenditures	<u>644,893.02</u>	<u>668,500.00</u>
Excess in Revenue	<u>167,218.12</u>	<u>92,303.39</u>
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year		
Total Adjustments	<u>-</u>	<u>-</u>
Excess in Operations	<u>167,218.12</u>	<u>92,303.39</u>
Beginning Fund Balance	<u>904,198.96</u>	<u>1,061,895.57</u>
	1,071,417.08	1,154,198.96
Increased/Decreased by:		
Utilization as Anticipated Revenue	251,040.00	250,000.00
Transfer from Dissolution of Utility Authority		
Fund Balance December 31	<u>\$ 820,377.08</u>	<u>904,198.96</u>

The accompanying Notes to Financial Statements are an integral part of this statement

**WATER AND SEWER UTILITY CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE PERIOD ENDED DECEMBER 31,**

	Year 2023	Year 2022
Beginning Balance	\$ -	-
Increased by:		
No current year activity		
Decreased by:		
Ending Balance December 31	\$ <u>-</u>	<u>-</u>

The accompanying Notes to Financial Statements are an integral part of this statement

**WATER AND SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	\$ 251,040.00	251,040.00	-
Rents	285,000.00	412,089.31	127,089.31
Miscellaneous Revenue	110,000.00	114,443.34	4,443.34
	<u>\$ 646,040.00</u>	<u>777,572.65</u>	<u>131,532.65</u>

Analysis of Realized Revenue:

Rents

Consumer Accounts Receivable:
Current Collections

412,089.31

412,089.31

Miscellaneous Revenue Anticipated

Antennae
Miscellaneous

34,780.29

79,663.05

114,443.34

The accompanying Notes to Financial Statements are an integral part of this statement

WATER AND SEWER UTILITY FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
Operations:					
Salaries and Wages	\$ 125,000.00	80,750.00	70,863.07	9,886.93	
Other Expenses	273,800.00	304,800.00	293,517.33	10,671.27	611.40
	<u>398,800.00</u>	<u>385,550.00</u>	<u>364,380.40</u>	<u>10,671.27</u>	<u>10,498.33</u>
					-
Capital Improvements:					
Capital Improvement Fund	40,000.00	40,000.00	40,000.00	-	
Capital Outlay	35,000.00	35,000.00	15,351.84	19,648.16	
	<u>75,000.00</u>	<u>75,000.00</u>	<u>55,351.84</u>	<u>19,648.16</u>	<u>-</u>
Debt Service:					
Payment of Bond Principal	26,000.00	39,250.00	39,230.53		19.47
Interest on Bonds	48,000.00	48,000.00	46,872.49		1,127.51
DEP Fees	35,585.00	35,585.00	35,585.00		-
	<u>109,585.00</u>	<u>122,835.00</u>	<u>121,688.02</u>	<u>-</u>	<u>1,146.98</u>
Deferred Charges and Statutory Expenditures:					
Expenditure Without an Appropriation	1,155.00	1,155.00	1,155.00	-	
Public Employees' Retirement System	1,000.00	1,000.00	-	1,000.00	
Unemployment	1,000.00	1,000.00	343.61	656.39	
Social Security System	9,500.00	9,500.00	4,985.60	4,514.40	
	50,000.00	50,000.00	50,000.00	-	
Surplus (General Budget)	<u>62,655.00</u>	<u>62,655.00</u>	<u>56,484.21</u>	<u>6,170.79</u>	<u>-</u>
\$	<u>646,040.00</u>	<u>646,040.00</u>	<u>597,904.47</u>	<u>10,671.27</u>	<u>1,146.98</u>

The accompanying Notes to Financial Statements are an integral part of this statement

EXHIBIT E - AIRPORT UTILITY FUND

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**AIRPORT UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Operating Fund:		
Cash	\$ 398,430.84	384,404.29
	<u>398,430.84</u>	<u>384,404.29</u>
Receivables and Other Assets with Full Reserves:		
Rent/Fuel Accounts Receivable	108,572.81	28,914.27
	<u>108,572.81</u>	<u>28,914.27</u>
Total Operating Fund	<u>507,003.65</u>	<u>413,318.56</u>
Capital Fund:		
Cash - Treasurer	77,561.31	73,242.83
Fixed Capital - Complete	9,112,880.41	9,112,880.41
Fixed Capital - Authorized and Uncomplete	-	20,000.00
Grants Receivable	-	
Total Capital Fund	<u>9,190,441.72</u>	<u>9,206,123.24</u>
	<u>\$ 9,697,445.37</u>	<u>9,619,441.80</u>

The accompanying Notes to Financial Statements are an integral part of this statement

**AIRPORT UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	2023	2022
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Operating Fund:		
Appropriation Reserves	\$ 100,079.12	29,166.40
Reserve for Encumbrances	7,426.28	16,826.31
Accounts Payable	-	-
Security Deposits	21,670.00	21,670.00
	<u>129,175.40</u>	<u>67,662.71</u>
 Reserve for Receivables	 108,572.81	 28,914.27
Fund Balance	269,255.44	316,741.58
 Total Operating Fund	 <u>507,003.65</u>	 <u>413,318.56</u>
Capital Fund:		
Encumbrances Payable	64,698.51	64,698.51
Due to Current Fund	12,862.80	8,544.32
Improvement Authorizations:		
Funded	-	-
Unfunded	-	-
Reserve for Amortization	9,112,880.41	9,112,880.41
Deferred Reserve for Amortization	-	-
Reserve for DOT Grant	-	-
Reserve for Grant Match	-	20,000.00
Fund Balance	-	-
 Total Capital Fund	 <u>9,190,441.72</u>	 <u>9,206,123.24</u>
	<u>\$ 9,697,445.37</u>	<u>9,619,441.80</u>
There were bonds and notes authorized but not issued at December 31:		
2022	20,000.00	
2023	-	

The accompanying Notes to Financial Statements are an integral part of this statement

AIRPORT UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE PERIOD ENDED DECEMBER 31,

	Year 2023	Year 2022
Revenue and Other Income Realized		
Fund Balance	\$ 111,000.00	86,600.00
Rental Fees	128,919.71	182,349.82
Miscellaneous Revenue Anticipated	267,235.16	194,616.90
Reserve for FAA	-	-
Water Utility	-	-
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	35,358.99	73,865.29
Total Income	<u>542,513.86</u>	<u>537,432.01</u>
Expenditures		
Operations	475,000.00	444,350.00
Capital Improvements	-	-
Debt Service	-	-
Deferred Charges and Statutory Expenditures	4,000.00	4,000.00
Total Expenditures	<u>479,000.00</u>	<u>448,350.00</u>
Excess in Revenue	<u>63,513.86</u>	<u>89,082.01</u>
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year	-	-
Total Adjustments	<u>-</u>	<u>-</u>
Operating Deficit to be raised in Succeeding Year	<u>63,513.86</u>	<u>89,082.01</u>
Beginning Fund Balance	<u>316,741.58</u>	<u>314,259.57</u>
Increased by:		
Transfer in from Dissolution of Port Authority		
Decreased by:		
Utilization as Anticipated Revenue	111,000.00	86,600.00
Fund Balance December 31	<u><u>\$ 269,255.44</u></u>	<u><u>316,741.58</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement

**AIRPORT UTILITY CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE PERIOD ENDED DECEMBER 31,**

	Year 2023	Year 2022
	<u> </u>	<u> </u>
Beginning Balance	\$ -	
Increased by:		
No current year activity	-	
Decreased by:		
No current year activity		
	<u> </u>	<u> </u>
Ending Balance December 31	\$ <u> </u> <u> </u>	<u> </u> <u> </u>

The accompanying Notes to Financial Statements are an integral part of this statement

**AIRPORT UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	\$ 111,000.00	111,000.00	-
Rents	180,000.00	128,919.71	(51,080.29)
Fuel Sales	185,000.00	229,220.16	44,220.16
Miscellaneous Revenue	3,000.00	38,015.00	35,015.00
	<u>\$ 479,000.00</u>	<u>507,154.87</u>	<u>28,154.87</u>

The accompanying Notes to Financial Statements are an integral part of this statement

AIRPORT UTILITY FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	
Operations:					
Salaries and Wages	\$ 45,000.00	45,000.00	29,729.40		15,270.60
Other Expenses	360,000.00	360,000.00	315,868.01	7,426.28	36,705.71
Grant Match	70,000.00	70,000.00	23,595.00		46,405.00
	<u>475,000.00</u>	<u>475,000.00</u>	<u>369,192.41</u>	<u>7,426.28</u>	<u>98,381.31</u>
					-
Deferred Charges and Statutory Expenditures:					
Public Employees' Retirement System		-			-
Social Security System	3,500.00	3,500.00	2,187.59		1,312.41
Unemployment	500.00	500.00	114.60		385.40
	<u>4,000.00</u>	<u>4,000.00</u>	<u>2,302.19</u>	<u>-</u>	<u>1,697.81</u>
					-
\$	<u>479,000.00</u>	<u>479,000.00</u>	<u>371,494.60</u>	<u>7,426.28</u>	<u>100,079.12</u>
					-

The accompanying Notes to Financial Statements are an integral part of this statement

EXHIBIT G - GENERAL FIXED ASSETS

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GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS
REGULATORY BASIS

	Balance Dec. 31, 2023	Balance Dec. 31, 2022
General Fixed Assets:		
Land and Buildings	\$ 9,271,343.00	\$ 9,271,343.00
Machinery and Equipment	1,528,726.00	1,528,726.00
Total General Fixed Assets	<u>10,800,069.00</u>	<u>10,800,069.00</u>
Investment in General Fixed Assets	\$ <u>10,800,069.00</u>	\$ <u>10,800,069.00</u>

See Accompanying Notes to Financial Statements

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**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Borough of Woodbine include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Borough of Woodbine, as required by N.J.S. 40A:5-5.

Component units are legally separate organizations for which the entity is financially accountable. The entity is financially accountable for an organization if the entity appoints a voting majority of the organization's governing board and (1) the entity is able to significantly influence the programs or services performed or provided by the organization; or (2) the entity is legally entitled to or can otherwise access the organization's resources; the entity is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the entity is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the entity in that the entity approves the budget, the issuance of debt or the levying of taxes. The entity has no component units.

B. Description of Funds

The accounting policies of the Borough of Woodbine conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with the respect to public funds. Under this method of accounting, the Borough of Woodbine accounts for its financial transactions through the following separate funds:

Current Fund -- resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds -- receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund -- receipt and disbursement of funds for the acquisition of general facilities, other than those acquired in the Current Fund.

General Fixed Assets Account Group -- All fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.
A modified accrual basis of accounting is followed with minor exceptions.

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Revenues -- are recorded as received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the entity budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the entity's Current Fund. Other amounts that are due to the entity which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Expenditures -- are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements. Appropriation reserves covering unencumbered appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the Governing Body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis. Compensated absences are treated on a pay as you go basis with no amount charged to operations in the year incurred.

Foreclosed Property -- Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds -- Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets.

General Fixed Assets -- The entity has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value on the date of acquisition. Expenditures for long lived assets with an original cost in excess of \$1,000 are capitalized. No depreciation has been provided for in the financial statements.

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

Expenditures for construction in progress are recorded in the Capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Levy of Taxes -- The County Board of Taxation certifies the tax levy of the municipality each year. The tax levy is based on the assessed valuation of taxable property within the municipality. Taxes are payable on the first day of February, May, August, and November. Any taxes that have not been paid by 11th day of the 11th month in the fiscal year levied are subject to being included in the tax sale and the lien enforced by selling the property in accordance with NJSA 54:5 et. seq.

The municipality is responsible for remitting 100% of the school and county taxes to the respective agency. The loss for delinquent or uncollectible accounts is borne by the municipality and not the school district or county.

Interest on Delinquent Taxes – It is the policy of the Borough of Woodbine to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten day grace period.

Capitalization of Interest -- It is the policy of the Borough of Woodbine to treat interest on projects as a current expense and the interest is included in the current operating budget.

Use of Estimates -- The preparation of financial statements in conformity with generally accepted accounting principles or the statutory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Required Financial Statements

The State of New Jersey requires the following financial statements to be presented for each fund on the regulatory basis of accounting: Balance Sheet, Statement of Operations and Changes in Fund Balance, Statement of Revenue and Statement of Expenditures. These statements differ from those presented under Generally Accepted Accounting Principles, which requires a Statement of Net Position and Statement of Activities in addition to the fund financial statements.

E. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the entity's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the Statement of Revenue-Regulatory Basis and Statement of Expenditures-Regulatory Basis since their inclusion would make the statements unduly complex and difficult to read.

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

F. Recent Accounting Pronouncements Not Yet Effective

In April 2022, the Governmental Accounting Standards Board (GASB) issued Statement No. 99, "Omnibus 2022". This statement is effective for periods beginning after June 15, 2022 and June 15, 2023, and will not have any effect on the Borough's financial reporting.

In June 2022, the Governmental Accounting Standards Board (GASB) issued Statement No. 100, "Accounting Changes and Error Corrections – an amendment of GASB Statement No. 62". This statement is effective for fiscal years beginning after June 15, 2023, and will not have any effect on the Borough's financial reporting.

In June 2022, the Governmental Accounting Standards Board (GASB) issued Statement No. 101, "Compensated Absences". This statement is effective for fiscal years beginning after December 15, 2023, and will not have any effect on the Borough's financial reporting.

Note 2: BUDGETARY INFORMATION

Under New Jersey State Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2023 and 2022 statutory budgets included a reserve for uncollected taxes in the amount of \$30,892.06 and \$64,757.98. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2023 and 2022 statutory budgets was \$559,000 and \$420,500, respectively.

The Chief Financial Officer has the discretion of approving intra department budgetary transfers throughout the year. Inter department transfers are not permitted prior to November 1. After November 1 these transfers can be made in the form of a resolution and approved by the Borough Council. The following significant budget transfers were approved in the 2023 and 2022 calendar years.

<u>Budget Category</u>	<u>2023</u>	<u>2022</u>
<u>Current Fund</u>		
Collection of Taxes		
Salaries and Wages	(10,500.00)	
Legal Services and Costs		
Other Expenses	(37,083.28)	(25,000.00)
Employee Group Health		25,000.00
Other Insurance Premiums	40,000.00	

NJSA 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2023 and 2022, the following significant budget insertions were approved:

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

<u>Budget Category</u>	<u>2023</u>	<u>2022</u>
NJDOT Pavement Preservation	\$ 90,500.00	-
NJDOT Pavement Preservation	195,150.00	-
Stormwater Grant	75,000.00	-
Franklin and Adams water Improvement	270,026.00	-
Airport Transient Apron	1,000,000.00	-
USDA Dumptruck/Snowplow	91,700.00	
USDA Water System	800,000.00	
SJ Gas Game On Grant		1,000.00
Community Energy Planning		25,000.00
Clean Communities Program	8,997.03	8,021.54
FAA Taxiway B Edge Lights		63,082.00
DOT Taxiway B Edge Lights		3,390.80
FAA Taxiway B Phase IV		496,694.00
DOT Taxiway B Phase IV		27,472.85

The entity may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. The Borough did not approve any emergencies during 2023.

Note 3: INVESTMENTS

As of December 31, 2023 the municipality has no investments.

Interest Rate Risk. The municipality does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk. New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowable investments are Bonds of the United States of America or of the local unit or school districts of which the local unit is a part of: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk. The municipality places no limit on the amount the entity can invest in any one issuer.

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Note 4: CASH

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The municipality's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or fund that may pass to the municipality relative to the happening of a future condition. As of December 31, 2023 and 2022, \$523,455.54 and \$561,428.75 of the municipality's bank balance of \$6,291,689.58 and \$5,621,579.99, respectively, was exposed to custodial credit risk.

Note 5: FIXED ASSETS

The following schedules are a summarization of the changes in general fixed assets for the calendar years ended December 31, 2023 and 2022:

	Balance 12/31/2021	Additions	Retirements	Balance 12/31/2022
Land, Buildings and Improvements	\$ 9,262,543.00	8,800.00		9,271,343.00
Equipment and Machinery	1,503,378.00	25,348.00		1,528,726.00
	<u>\$ 10,765,921.00</u>	<u>34,148.00</u>	<u>-</u>	<u>10,800,069.00</u>

	Balance 12/31/2022	Additions	Retirements	Balance 12/31/2023
Land, Building and Improvements	\$ 9,271,343.00			9,271,343.00
Equipment and Machinery	1,528,726.00			1,528,726.00
	<u>10,800,069.00</u>	<u>-</u>	<u>-</u>	<u>10,800,069.00</u>

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Note 6: LONG TERM DEBT

Long-term debt as of December 31, 2023 and 2022 consisted of the following:

	Balance 12/31/21	Issued	Retired	Balance 12/31/22	Amounts Due Within One Year
General	\$ -			-	-
Water/Sewer Utility	2,240,522.00	836,856.00		3,077,378.00	24,345.56
PERS	739,799.00		209,126.00	530,673.00	
Compensated Absences	36,275.01	2,415.46	22,902.54	15,787.93	-
Total long-term liabilities	<u>\$ 3,016,596.01</u>	<u>839,271.46</u>	<u>232,028.54</u>	<u>3,623,838.93</u>	<u>24,345.56</u>

	Balance 12/31/22	Issued	Retired	Balance 12/31/23	Amounts Due Within One Year
General	\$ -			-	
Water/Sewer Utility	3,077,378.00		52,340.15	3,025,037.85	39,856.59
PERS	530,673.00	141,532.00		672,205.00	
Compensated Absences	15,787.93	10,384.62	9,672.46	16,500.09	
Total long-term liabilities	<u>\$ 3,623,838.93</u>	<u>151,916.62</u>	<u>62,012.61</u>	<u>3,713,742.94</u>	<u>39,856.59</u>

Outstanding bonds whose principal and interest are paid from the Current Fund Budget of the entity:

<u>Summary of Municipal Debt</u>	<u>Year 2023</u>	<u>Year 2022</u>	<u>Year 2021</u>
<u>Issued:</u>			
Airport Utility	\$ -	-	-
Water and Sewer Utility	3,025,037.85	3,077,378.00	2,240,522.00
			-
Total Issued	<u>3,025,037.85</u>	<u>3,077,378.00</u>	<u>2,240,522.00</u>
<u>Authorized But Not Issued:</u>			
Airport Utility	-	20,000.00	20,000.00
Water and Sewer Utility	2,145,587.73	2,477,125.67	2,859,478.00
Total Authorized But Not Issued	<u>2,145,587.73</u>	<u>2,497,125.67</u>	<u>2,879,478.00</u>
Total Bonds & Notes Issued and Authorized But Not Issued	<u>\$ 5,170,625.58</u>	<u>5,574,503.67</u>	<u>5,120,000.00</u>

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.0%.

	Gross Debt	Deductions	Net Debt
Local School District Debt	\$ 935,000.00	935,000.00	-
Utilities	5,170,625.58	5,170,625.58	-
General Debt	-	-	-
	<u>\$ 6,105,625.58</u>	<u>6,105,625.58</u>	<u>-</u>

Net Debt \$0 ÷ Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$178,081,904.33 = 0.0%.

Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2 % of Equalized Valuation Basis (Municipal)	\$ 6,232,867.00
Net Debt	-
Remaining Borrowing Power	<u>\$ 6,232,867.00</u>

The Borough of Woodbine School District, as a K-8 school district, is permitted to borrow up to 3% of the average equalized valuation for the past three years. State statutes allow a school district to exceed the districts limitation with voter approval. Any amount approved by the voters in excess of the limit is treated as an impairment of the municipal limit.

Note 7: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2023 and 2022, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2024 and 2023 were as follows:

	<u>2024</u>	<u>2023</u>
Current Fund	\$ 609,000.00	559,000.00

Note 8: SCHOOL TAXES

Local District School Taxes have been raised and a liability deferred by statute, resulting in the school tax payable set forth in the Current Fund liabilities as follows:

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

	12/31/2023	12/31/2022
Balance of Tax	\$ 1,091,289.44	1,455,221.82
Deferred	367,000.00	367,000.00
Tax Payable	<u>\$ 724,289.44</u>	<u>1,088,221.82</u>

Note 9: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance 12/31/23	Balance 12/31/22
Prepaid Taxes	<u>\$ 92,703.57</u>	<u>90,340.11</u>
Cash Liability for Taxes Collected in Advance	<u>\$ 92,703.57</u>	<u>90,340.11</u>

Note 10: PENSION FUNDS

Description of Plans

Substantially all of the entity's employees participate in the Public Employees' Retirement System (PERS) cost sharing multiple-employer defined benefit pension plan which has been established by State Statute and is administered by the New Jersey Division of Pensions and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the system terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the systems. This report may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, New Jersey 08625 or the report can be accessed on the internet at - <http://www.state.nj.us/treasury/pensions/annrpts.shtml>.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system.

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provided for employee contributions of 7.50% of employee's annual compensation, as defined. Employers are required to contribute to an actuarially determined rate in PERS. The current PERS rate is 14.11% of covered payroll. The entity's contributions to PERS

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

for the years ended December 31, 2023, 2022, and 2021 were \$56,561.00, \$52,868.00 and \$49,628.00.

The total payroll for the year ended December 31, 2023, 2022, and 2021 was \$414,496.28, \$478,972.15 and \$420,396.70, respectively. Payroll covered by PERS was \$292,649.00, \$269,292.00, and \$310,251.73, respectively.

Significant Legislation

Chapter 78, P.L. 2011, effective June 28, 2011 made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

- New members of the PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members.
- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years.
- Increases in active member contribution rates. PERS active member rates increase from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years; PFRS active member rate increase from 8.5% to 10%. For fiscal year 2013, the member contribution rates increased in October 2011. The phase-in of the additional incremental member contribution rates for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.
- New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary.
- In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

Chapter 1, P.L. 2010, effective May 21, 2010, made a number of changes to the State-administered retirement systems concerning eligibility, the retirement allowance formula, the definition of compensation, the positions eligible for service credit, the non-forfeitable right to a pension, the prosecutor's part of the PERS, special retirement under the PFRS, and employer contributions to the retirement systems.

Also, Chapter 1, P.L. 2010 changed the membership eligibility criteria for new members of PERS from the amount of annual compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to $\frac{1}{60}$ th from $\frac{1}{55}$ th, and it provided that new

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. For new members of the PERS, the law capped the maximum compensation that can be used to calculate a pension from these plans at the annual wage contribution base for social security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as $\frac{1}{7}$ th of the required amount, beginning in fiscal years 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of the PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 92, P.L. 2007 implemented certain recommendations contained in the December 1, 2006 report of the Joint Legislative Committee on Public Employee Benefits Reform; established a DCRP for elected and certain appointed officials, effective July 1, 2007; the new pension loan interest rate became 4.69% per year, and an \$8.00 processing fee per loan was charged, effective January 1, 2008. The legislation also removed language from existing law that permits the State Treasurer to reduce employer pension contributions needed to fund the Funds and Systems when excess assets are available.

Note 11: PENSION LIABILITIES

In 2012, the Governmental Accounting Standards Board issued GASB statement 68. This statement is effective for fiscal years beginning after June 15, 2014. This statement changes the method of reporting the municipality's pension liabilities. However, due to the fact that the municipality reports on the regulatory basis of accounting, no financial statement impact will be recognized.

The following represents the municipality's pension liabilities as June 30, 2022:

Public Employees' Retirement System

The Municipality has a liability of \$672,205.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021 that was rolled forward to June 30, 2022. The Municipality's proportion of the net pension liability was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2022, the Municipality's proportion would be 0.00445423160%, which would be a decrease of .57% from its proportion measured as of June 30, 2021.

For the year ended December 31, 2022, the Municipality would have recognized pension expense of \$(14,388.00). At December 31, 2022, the Municipality would report deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected & actual experience	\$ 4,852.00	(4,278.00)
Changes of assumptions	2,083.00	(100,656.00)
Changes in proportion	85,021.00	(61,930.00)
Net difference between projected and actual earnings on pension plan investments	27,822.00	
Total	<u>\$ 119,778.00</u>	<u>(166,864.00)</u>

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,	
2023	\$ (43,039)
2024	(15,851)
2025	(1,114)
2026	13,019
2027	(101)
Total	<u>\$ (47,086)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	
Price	2.75%
Wage	3.25%
Salary increases:	2.75% – 6.55% (based on years of service)
Investment rate of return:	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disable retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality

BOROUGH OF WOODBINE
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table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on generational basis. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2022) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2022 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
US equity	27.00%	8.12%
Non-U.S. developed markets equity	13.50%	8.38%
Emerging markets equity	5.50%	10.33%
Private equity	13.00%	11.80%
Real estate	8.00%	11.19%
Real assets	3.00%	7.60%
High yield	4.00%	4.95%
Private Credit	8.00%	8.10%
Investment grade credit	7.00%	3.38%
Cash equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk mitigation strategies	3.00%	4.91%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments in determining the total pension liability.

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Municipality's proportionate share of the net pension liability	\$ 806,112	672,205.00	558,371.73

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

Note 12: POST-RETIREMENT BENEFITS

The Municipality offers Other Post-Retirement Benefits (OPEB) to its employees through the State Health Benefit Local Government Retired Employees Plan (the Plan) a cost-sharing multiple employer defined benefit other postemployment benefit plan. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Annual Comprehensive Financial Report (ACFR), which can be found at:

<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of post retirement medical coverage for employees and their dependents who:

1) retired on a disability pension;

or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer;

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer;

or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Allocation Methodology:

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense, however under the Regulatory Basis of Accounting followed by the Municipality these amounts are not accrued or recorded in the financial statements and the information listed in this note is for disclosure purposes only. Statewide across all member employers, the special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation, the Collective Total OPEB liabilities for the year ended June 30, 2022 were \$3,361,552,823 and \$3,872,142,278, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's non special funding situation during the measurement period July 1, 2021 through June 30, 2022. Employer and non-employer allocation percentages have been rounded for presentation purposes.

Net OPEB Liability:

Components of Net OPEB Liability

The components of the collective net OPEB liability of the participating employers in the Plan as of June 30, 2022 is as follows:

BOROUGH OF WOODBINE
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	June 30, 2022	
	Collective Total	Proportionate Share
Total OPEB Liability	\$ 16,090,925,144	1,665,732
Plan Fiduciary Net Position (Deficit)	(58,670,334)	(6,074)
Net OPEB Liability	<u>\$ 16,149,595,478</u>	<u>1,671,806</u>
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	-0.36%	-0.36%

At June 30, 2022 the Municipality's proportionate share of the Collective Net OPEB Liability was \$1,671,806.00. The Municipality's proportion of the Collective Net OPEB Liability was .010352% which was an increase from the prior year of 8.66%.

For the Year ended June 30, 2022 the Municipality's Total OPEB Expense was \$98,169.00. The total OPEB liability as of June 30, 2022 was determined by an actuarial valuation as of June 30, 2021, which was rolled forward to June 30, 2022. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Investment Rate of Return		
Including Inflation rate		3.54%
Salary increases*:		
<u>(%)</u>	PERS	<u>Completed Years of Service</u> <u>Annual Rate of Increase</u>
	0	6.55
	5	5.75
	10	4.75
	15	3.75
	20	3.15
	25	2.85
	>=29	2.75
	PFRS	<u>Completed Years of Service</u> <u>Annual Rate of Increase (%)</u>
	0	16.25
	5	11.00
	10	6.00
	15	4.00
	>=17	3.25

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

Mortality:

Pre-Retirement Healthy Mortality:

PERS: Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

PFRS: Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

Post-Retirement Healthy Mortality

Chapter 330 Retirees: PUB-2010 "Safety" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Other Retirees: PUB-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Disable Retiree Mortality:

PERS Future Disabled Retirees: PUB-2010 "General" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

PFRS Future Disabled Retirees: PUB-2010 "Safety" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Chapter 330 Current Retirees: PUB-2010 "Safety" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Other Current Retirees: PUB-2010 "General" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Actuarial assumptions used in the July 1, 2021 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2018 to June 30, 2021 and July 1, 2018 to June 30, 2021, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Discount Rate

The discount rate for June 30, 2022 was 3.54%. The discount rate will change each year based on the Bond Buyer Go 20-Bond Municipal Bond Index each year.

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Sensitivity of Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB liability as of June 30, 2023, calculated using the discount rate as disclosed above as well as what the Net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

		1% Decrease (2.54%)	Discount Rate (3.54%)	1% Increase (4.54%)
Collective				
Net OPEB Liability	\$	18,720,632,230	16,149,595,478	14,080,955,857
Proportionate Share				
Net OPEB Liability	\$	1,937,960	1,671,806	1,457,660

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the net OPEB liability as of June 30, 2022, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

		1% Decrease	Healthcare cost Trend Rate	1% Increase
Collective				
Net OPEB Liability	\$	13,700,188,049	16,149,595,478	19,286,596,671
Proportionate Share				
Net OPEB Liability	\$	1,418,243	1,671,806	1,996,548

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2022, the State reported deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB from the following sources:

	Collective Totals		Proportionate Share	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 833,982,363	(2,993,448,535)	86,334	(309,882)
Changes of assumptions	2,155,230,462	(5,511,545,572)	223,109	(570,555)
Net difference between projected and actual earnings on OPEB plan investments	4,251,491		440	
Changes in proportion and differences between contributions and proportionate share of contributions			353,391	(11,520)
Total	\$ 2,993,464,316	(8,504,994,107)	663,274	(891,957)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB will be recognized in OPEB expense as follows:

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Year Ended June 30,	Collective Totals	Proportionate Share
2023	\$ (1,463,380,541.00)	(60,718.22)
2024	(1,464,672,406.00)	(60,771.82)
2025	(1,156,630,075.00)	(47,990.60)
2026	(516,557,746.00)	(21,432.88)
2027	(115,810,526.00)	(4,805.18)
Thereafter	(794,478,497.00)	(32,964.30)
Total	<u>\$ (5,511,529,791.00)</u>	<u>(228,683.00)</u>

Detailed information about the plan's fiduciary net position is available in the separately issued OPEB financial report.

Collective OPEB Expenses reported by the State of New Jersey

The components of allocable OPEB Expense related to specific liabilities of individual employers for the year ending June 30, 2022 are as follows:

Service cost	\$ 796,654,029
Interest on Total OPEB Liability	401,372,615
Expected Investment Return	86,955
Administrative Expenses	12,334,441
Changes of Benefit Terms	402,474,416
Current Period Recognition (Amortization) of Deferred Inflow s/ Outflow s of Resources:	
Differences between Expected and Actual Experience	(630,413,303)
Changes in Assumptions	(835,585,441)
Differences between Projected and Actual Investment Earnings on OPEB Plan Investments	4,032,008
Total Collective OPEB Expense	<u>\$ 150,955,720</u>

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BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Schedule of Municipality's Share of Net OPEB Liability

	<u>2022</u>	<u>2021</u>	
Municipality's Proportionate Share of Net OPEB Liability	0.009527%	0.009474%	
Municipality's Share of Net OPEB Liability	\$ 1,671,806	1,705,299	
Municipality's Covered Payroll	292,649	269,292	
Municipality's Proportionate Share of the Net OPEB Liability as a percentage of its Covered-Employee Payroll	571.27%	633.25%	
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	-0.36%	0.28%	
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Municipality's Proportionate Share of Net OPEB Liability	0.009597%	0.008942%	0.008690%
Municipality's Share of Net OPEB Liability	1,722,336	1,211,290	1,361,429
Municipality's Covered Payroll	328,280	365,513	355,284
Municipality's Proportionate Share of the Net OPEB Liability as a percentage of its Covered-Employee Payroll	524.65%	331.39%	383.19%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.97%	1.97%	1.98%

Note 13: ACCRUED SICK AND VACATION BENEFITS

Borough employees are covered by an AFSCME union contract specifying that vacation time may be carried over to the next calendar year, with prior permission. Sick leave may be accumulated from year to year and used as needed. An employee that has reached the age of 55 and accumulated 10 years of service will be compensated for ½ of the accumulated sick pay at the current rate of pay upon retirement. It is estimated that the current cost of such unpaid compensation would approximate \$16,500.09 and \$15,787.93 as of December 31, 2023 and 2022. This amount is not reported either as an expenditure or liability. Effective January 1, 2002, the State of New Jersey is allowing municipalities to accrue a compensated absence liability. The Borough has elected not to accrue this liability as of December 31, 2023.

**BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022**

Note 14: ECONOMIC DEPENDENCY

The Borough of Woodbine is not economically dependent on any one business or industry as a major source of tax revenue for the entity.

Note 15: RISK MANAGEMENT

The entity is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance - The entity maintains commercial insurance coverage for property, liability and surety bonds. During the year ended December 31, 2022 and 2021 the entity did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The entity is a member of the Atlantic County Joint Insurance Fund (JIF) and the Municipal Excess Liability Fund (MEL) which also includes other municipalities throughout the region. The entity is obligated to remit insurance premiums into these funds for sufficient insurance coverage. There is an unknown contingent liability with the Atlantic County Municipal Joint Insurance Fund if there is a catastrophic insurance claim from any member of the fund. The entity has a general liability limit of \$100,000 under JIF, which increases to \$5,000,000 under MEL.

Note 16: DEFERRED COMPENSATION

Employees of the Borough of Woodbine may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans With Respect to Service for State and Local Governments). The deferred compensation plan is available to all employees of the entity. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

An unrelated financial institution administers the deferred compensation plan. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the entity has an obligation of due care in selecting the third party administrator. In the opinion of the entity's legal counsel, the entity has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

Note 17: CONTINGENT LIABILITIES

From time to time, the entity is a defendant in legal proceedings relating to its operations as a municipality. In the best judgment of the entity's management, the outcome of any present legal proceedings will not have any adverse material effect on the accompanying financial statements.

BOROUGH OF WOODBINE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2023 AND 2022

Note 18: INTERFUND BALANCES

During the most current calendar year ended December 31, 2023, the following interfunds were included on the balance sheets of the various funds of the Borough of Woodbine:

	<u>Due From</u>	<u>Due To</u>
Current Fund:		
Small Cities		118,290.47
Grant Fund	551,830.11	
Water Sewer Operating		3,231.22
Water Sewer Capital	215,569.56	
Trust Other	16.56	
Airport Capital	12,862.80	
Grant Fund:		
Small Cities - Current Fund	118,290.47	
Current Fund		551,830.11
Water Sewer Capital		252,669.89
Water Sewer Operating:		
Current Fund	3,231.22	
Water Sewer Capital	313,594.23	
Water Sewer Capital:		
Current Fund		215,569.56
Water Sewer Operating		313,594.23
Grant Fund	252,669.89	
Trust Fund:		
Current - Trust Other		16.56
Airport Capital		
Current Fund		12,863
	<u>\$ 1,468,064.84</u>	<u>1,468,064.84</u>

The amounts due to the Grant fund from the Current fund is due to the fact that the Borough does not receive all grant funds prior to expenditures being made, therefore all disbursements must be made through the Current Fund.

Note 19: SUBSEQUENT EVENTS

The entity has evaluated subsequent events through July 25, 2024 the date which the financial statements were available to be issued and no additional items were noted for disclosure or adjustment.

SUPPLEMENTARY INFORMATION

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FORD - SCOTT

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INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTER BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and
Members of the Borough Council
Borough of Woodbine
County of Cape May, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements – regulatory basis, as listed in the accompanying table of contents, of the Borough of Woodbine, State of New Jersey, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated July 25, 2024, which was adverse due to being presented in accordance with the New Jersey Regulatory Basis of Accounting. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Woodbine prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), that demonstrates compliance with a modified accrual basis of accounting and the budget laws of the State of New Jersey.

Report Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough's control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Nancy Sbrolla
Nancy Sbrolla
Certified Public Accountant
Registered Municipal Accountant
No. 542

July 25, 2024



INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE & NJ OMB 15-08

The Honorable Mayor and
Members of Borough Council
Borough of Woodbine
County of Cape May, New Jersey

Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Federal Program

We have audited the Borough of Woodbine's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and NJ OMB 15-08 that could have a direct and material effect on each of Woodbine's major federal and state programs for the year ended December 31, 2023. The Borough of Woodbine's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Borough of Woodbine complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and NJ OMB 15-08. Our responsibilities under those standards, OMB Circular Uniform Guidance and NJ OMB 15-08 are further described in the Auditor's Responsibilities for the Audit of Compliance section of this report.

We are required to be independent of Borough of Woodbine and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of the Borough's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to its Federal and State programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Borough of Woodbine's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance and NJ OMB 15-08 will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Borough of Woodbine's compliance with the requirements of each major federal or state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Borough of Woodbine's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Borough of Woodbine's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and NJ OMB 15-08, but not for the purpose of expressing an opinion on the effectiveness of Borough of Woodbine's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance which are required to be reported in accordance with the Uniform Guidance or NJ OMB 15-08.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a

material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular Uniform Guidance and NJ OMB 15-08. Accordingly, this report is not suitable for any other purpose.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Nancy Sbrolla
Nancy Sbrolla
Certified Public Accountant
Registered Municipal Accountant
No. 542

July 25, 2024

**SCHEDULE OF FEDERAL AND STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal or State Grantor/Pass-Through Grantor/Program Title	CFDA #/ Pass Through Grantor's #	Grant Period From To	Program or Award Amount	Balance 12/31/22	Receipts or Revenue Recognized	Disbursements/ Expenditures	Prior Year Encumbrances	Cancelled/ Adjustments	Balance 12/31/23	Cumulative Expenditures
STATE OF NEW JERSEY										
Department of Environmental Protection										
Clean Communities	4900-765-042-4900-004	01/01/23 12/31/23	\$ 8,997.03		8,997.03				-	-
Clean Communities	4900-765-042-4900-004	01/01/22 12/31/22	8,021.54	8,021.54					8,997.03	-
Clean Communities	4900-765-042-4900-004	01/01/21 12/31/21	8,176.91	8,176.91					8,021.54	-
Clean Communities	4900-765-042-4900-004	01/01/20 12/31/20	7,686.38	7,686.38					8,176.91	-
Clean Communities	4900-765-042-4900-004	01/01/19 12/31/19	8,525.41	8,525.41		4,618.28			7,686.38	-
Clean Communities	4900-765-042-4900-004	01/01/18 12/31/18	7,637.41	4,493.42		4,493.42			3,907.13	4,618.28
Recycling Tonnage	4900-765-042-4900-001	01/01/23 12/31/23	8,483.42		8,483.42				-	7,637.41
Recycling Tonnage	4900-765-042-4900-001	01/01/22 12/31/22	5,252.44	5,252.44		2,083.54			6,399.88	2,083.54
Recycling Tonnage	4900-765-042-4900-001	01/01/21 12/31/21	10,249.86	3,783.43		3,783.43			-	5,252.44
									0.00	10,249.86
State of New Jersey State Police										
Alcohol Education Rehabilitation Fund	9735-760-098-Y900-001	01/01/20 12/31/20	292.93	292.93					292.93	-
NJ Economic Dev Hazardous Site Remediation										
Hazardous Site Remediation		01/01/16 12/31/16	38,000.00	-					-	38,000.00
All Hazards Emergency Operation Planning		01/01/17 12/31/17	129,645.00	378.39		61,224.74	61,224.74	315.11	63.28	129,581.72
Stormwater Grant		01/01/14 12/31/14	2,406.00	1,732.64		673.36	673.36		1,732.64	673.36
		01/01/23 12/31/23	75,000.00		75,000.00				75,000.00	-
NJ Clean Energy Street Lighting Project										
		01/01/21 12/31/21	45,700.00	-					-	45,700.00
NJ Transportation Trust Fund										
Dehirsch	6320-480-601385-61		175,000.00	-		5,641.44	5,641.44		-	175,000.00
Pavement Preservation	6320-480-601385-61		285,650.00	-	285,650.00	264,436.38			-	264,436.38
Bridge Treels	6320-480-601385-61		900,000.00	-	900,000.00	156,400.00			21,213.62	743,600.00
Madison Avenue	6320-480-601385-61		136,085.00	-	136,085.00				136,085.00	-
Streetscape Improvement Project	6320-480-601385-61		500,000.00	436,811.31		436,811.31			(0.00)	500,000.00
Clay Street & Madison Avenue Project	6320-480-601385-61		150,000.00	139,605.55					139,605.55	10,394.45
Clay Street	6320-480-601385-61		165,000.00	165,000.00		144,002.73			20,997.27	144,002.73
2022 Bikeway	6320-480-601385-61		645,000.00	610,418.50		590,508.04			19,910.46	625,089.54
Taxiway B Edge Lights	6320-480-601385-61		3,390.80	2,518.39		2,913.97			86.60	3,304.20
Taxiway B Phase IC	6320-480-601385-61		27,472.85	26,812.67		5,248.03			22,224.82	5,248.03
NJ Volunteer Fire Assistance										
			5,000.00	5,000.00					5,000.00	-
				\$ 1,434,509.91	1,414,215.45	1,688,091.11	68,681.90	315.11	1,229,001.04	
Total State Assistance										

See Accompanying Notes to Schedule of Expenditures of Federal and State Awards

**SCHEDULE OF FEDERAL AND STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal or State Grantor/Pass-Through Grantor/Program Title	CFDA #/ Pass Through Grantor's #	Grant Period From To	Program or Award Amount	Balance 12/31/22	Receipts or Revenue Recognized	Disbursements/ Expenditures	Prior Year Encumbrances	Adjustments	Balance 12/31/23	Cumulative Expenditures
FEDERAL:										
Department of Treasury American Rescue Plan	21.027	01/01/21 12/31/24	252,669.88	-	126,334.95	252,669.89		(126,334.94)	-	252,669.88
Department of Transportation Taxiway B Edge Lights	20.XXX	01/01/22 12/31/22	63,082.00	47,378.50		52,451.29	8,679.29		3,606.50	59,475.50
Taxiway B Phase IV	20.XXX	01/01/22 12/31/22	496,694.00	484,810.80		95,923.22	11,883.20		400,770.78	95,923.22
Airport Transient Apron	20.XXX	01/01/23 12/31/23	1,000,000.00		1,000,000.00				1,000,000.00	-
Airport Improvement Fund	20.XXX	01/01/22 12/31/22	45,000.00	45,000.00		13,000.00			32,000.00	-
Total Department of Transportation				<u>577,189.30</u>	<u>1,000,000.00</u>	<u>161,374.51</u>	<u>20,562.49</u>	<u>-</u>	<u>1,436,377.28</u>	
Department of Agriculture Community Facility - Food Bank Phase 2	10.766	01/01/16 12/31/16	37,400.00	1,000.00					1,000.00	36,400.00
Head Start - Roof	10.766	01/01/19 12/31/19	8,200.00	8,200.00					8,200.00	-
Head Start	10.766	01/01/18 12/31/18	80,000.00	3,000.00		1,300.00	1,300.00		3,000.00	77,000.00
Dump Truck/Snowplow	10.766	01/01/23 12/31/23	91,700.00	-	91,700.00	91,700.00			-	91,700.00
Water System Grant	10.766	01/01/23 12/31/23	800,000.00	-	800,000.00	45,000.00			755,000.00	45,000.00
Emergency Community Water Assistance Grants	10.763	01/01/21 12/31/21	999,770.00	452,591.88					452,591.88	547,178.12
Total Department of Agriculture				<u>464,791.88</u>	<u>891,700.00</u>	<u>138,000.00</u>	<u>1,300.00</u>	<u>-</u>	<u>1,219,791.88</u>	
Housing and Urban Development Small Cities Community Development Block Grant										
Public Facility	14.218	01/01/16 12/31/16	150,000.00	1,969.47					1,969.47	148,030.53
Public Facility - 2019	14.218	01/01/19 12/31/19	400,000.00	-					-	400,000.00
Public Facility - 2020	14.218	01/01/20 12/31/20	400,000.00	400,000.00					400,000.00	-
2021 - Adams/Franklin Water	14.218	01/01/21 12/31/21	670,026.00	380,647.52	270,026.00	378,943.25	-		271,730.27	398,295.73
Total Housing and Urban Development				<u>782,616.99</u>	<u>270,026.00</u>	<u>378,943.25</u>	<u>-</u>	<u>-</u>	<u>673,699.74</u>	
Total Federal Assistance				<u>\$ 1,824,598.17</u>	<u>2,288,060.95</u>	<u>930,987.65</u>	<u>21,862.49</u>	<u>(126,334.94)</u>	<u>3,329,868.90</u>	

See Accompanying Notes to Schedule of Expenditures of Federal and State Awards

**Notes to Schedule of Expenditures of Federal and State Awards
December 31, 2023**

Note 1: BASIS OF PRESENTATION

The accompanying schedule of federal and state awards includes the federal and state grant activity of the Borough of Woodbine, State of New Jersey and is presented on the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than generally accepted accounting principles. Encumbrances are considered in determining single audit threshold on major programs. The Borough has elected not to use the 10% de minimis indirect cost rate.

Note 2: RELATIONSHIP TO GENERAL PURPOSE FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule do not agree with amounts reported in the Borough's financial statements. Receipts from Federal and State grants are realized as revenue when anticipated in the Borough's budget. Expenditures are recognized when they become payable. Following is a reconciliation of expenditures:

Expenditures per Schedule of Federal and State Awards	\$ 2,619,078.76
Plus: Local Grants and Local Match	126,248.45
Expenditures reported on Schedule A-11	<u><u>\$ 2,745,327.21</u></u>

**BOROUGH OF WOODBINE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Section I -- Summary of Auditor's Results

Financial Statement

Type of auditor's report issued	<u>Adverse under GAAP, Unmodified under Regulatory Basis</u>		
Internal control over financial reporting:			
• Material weakness(es) identified?	_____ yes	<u> X </u>	no
• Significant deficiency(ies) identified?	_____ yes	<u> X </u>	none reported
Noncompliance material to financial statements noted?	_____ yes	<u> X </u>	no

Federal Awards

Internal Control over major programs:			
• Material weakness(es) identified?	_____ yes	<u> X </u>	no
• Significant deficiency(ies) identified?	_____ yes	<u> X </u>	none reported
Type of auditor's report issued on compliance major programs	<u>Unmodified</u>		
Any audit findings disclosed that are required to be reported in accordance with OMB Uniform Guidance	_____ yes	<u> X </u>	no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<u>21.027</u>	<u>American Rescue Plan</u>
<u>14.218</u>	<u>Small Cities</u>
_____	_____
_____	_____
_____	_____

Dollar Threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee?	_____ yes	<u> X </u>	no
--	-----------	--------------	----

State Awards**Not Applicable**

Internal Control over major programs:

- Material weakness(es) identified?

☐ yes ☐ no

- Significant deficiency(ies) identified?

☐ yes ☐ none reportedType of auditor's report issued on
compliance major programsAny audit findings disclosed that are required to
be reported in accordance with OMB Circular 15-08☐ yes ☐ no

Identification of major programs:

GMIS Number(s)Name of State Program

6320-480-601385-61

NJ Department of Transportation

Dollar Threshold used to distinguish between type A and
type B programs:\$

Auditee qualified as low-risk auditee?

☐ yes ☐ no

Part 2 -- Schedule of Financial Statement Findings

NONE

Part 3 – Schedule of Federal Award Findings and Questioned Costs

NONE

**CURRENT FUND
SCHEDULE OF CASH - TREASURER**

		<u>Current Fund</u>
Balance December 31, 2022	\$	2,990,080.63
Increased by Receipts:		
Miscellaneous Revenue Anticipated	1,054,879.25	
Miscellaneous Revenue Not Anticipated	174,952.01	
Taxes Receivable	2,971,914.08	
Tax Title Liens	11,096.13	
Prepaid Taxes	92,703.57	
Due from State - Sr Citizens and Veterans	10,250.00	
Reserve for Land Sale Deposits	2,475.00	
Reserve for Municipal Relief Aid	30,207.38	
Due from Grant Fund	22,898.86	
		<u>4,371,376.28</u>
		7,361,456.91
Decreased by Disbursements:		
Current Year Appropriation	1,539,118.74	
Prior Year Appropriations	129,736.03	
County Taxes	463,199.45	
County Added Taxes	2,616.86	
Local District School Taxes	2,538,550.38	
Transfer to BOE	7,988.00	
Accounts Payable	2,919.66	
Refund Tax Overpayments	26,881.70	
Due from Small Cities	5,000.00	
Due from Airport Capital	4,318.48	
		<u>4,720,329.30</u>
Balance December 31, 2023	\$	<u><u>2,641,127.61</u></u>

**CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

Year	Balance Dec. 31, 2022	Current Year Levy	Added Taxes	Collections by Cash		Adjustments	Transferred To Tax Title Lien	Arrears	Balance Dec. 31, 2023
Arrears	\$ 14,021.32			2022	2023				
2016	3.79				12,348.88	(9,213.58)		(3.79)	10,889.81
2020	5.36				5.36			3.79	-
2021	222.38				24.89		197.49		-
2022	11,170.30				16,601.03	(5,430.73)			0.00
	25,423.15	-	-	-	28,980.16	(14,644.31)	197.49	-	10,889.81
2023		3,064,873.68		90,340.11	2,953,183.92	11,659.20	9,307.67		382.78
\$	25,423.15	3,064,873.68	-	90,340.11	2,982,164.08	(2,985.11)	9,505.16	-	11,272.59

Cash Receipts
10,250.00 Senior Citizens and Veterans

2,982,164.08

Analysis of Current Year Tax Levy

Tax Yield:

General Property Tax
Added Taxes (54:4-63.1 et. Seq.)

3,064,873.68

-

3,064,873.68

Tax Levy:

General County Taxes
County Library Taxes
County Open Space Taxes
County Added and Omitted Taxes
Total County Taxes

382,396.22

62,442.78

18,360.45

463,199.45

Local School District Tax

2,174,618.00

Local Tax for Municipal Purposes
Add: Additional Tax Levied

414,706.06

12,350.17

427,056.23

3,064,873.68

**CURRENT FUND
SCHEDULE OF TAX TITLE AND OTHER LIENS**

Balance December 31, 2022		\$	86,200.07
Increased by:			
Transfers from Taxes Receivable	9,505.16		
Interest and Costs Accrued by Tax Sale			
Adjustments			
			9,505.16
			95,705.23
Decreased by:			
Collections	11,096.13		
Cancellations	286.19		
			11,382.32
Balance December 31, 2023		\$	84,322.91

**CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

	Balance Dec. 31, 2022	Accrued 2023	Collected by Treasurer	Cancelled	Balance Dec. 31, 2023
Miscellaneous Revenue Anticipated					
Licenses - Alcoholic Beverages	\$ -	10,000.00	10,000.00		-
Interest and Costs on Taxes	-	33,927.81	33,927.81		-
Anticipated Utility Operating Surplus	-	50,000.00	50,000.00		-
Energy Receipts Tax	-	291,538.00	291,538.00		-
Municipal Relief Aid	-	15,103.00	15,103.00		-
Rental for State Police Lease	-	129,915.00	129,915.00		-
Host Community Benefits	-	539,498.44	539,498.44		-
Miscellaneous Revenue Not Anticipated	-	174,952.01	174,952.01	-	-
\$	-	1,244,934.26	1,244,934.26	-	-

CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR

	Balance Dec. 31, 2022	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
OPERATIONS WITHIN "CAPS"					
GENERAL GOVERNMENT:					
Administrative and Executive					
Other Expenses	\$ 25,416.70	25,416.70	23,817.62	1,599.08	-
Mayor and Council					
Other Expenses	474.90	474.90	28.63	446.27	-
Municipal Clerk					
Other Expenses	8,345.92	8,345.92	5,011.48	3,334.44	-
Financial Administration					
Other Expenses	27,928.43	27,928.43	18,969.08	8,959.35	-
Collection of Taxes					
Other Expenses	674.72	674.72	97.25	577.47	-
Legal Services					
Other Expenses	22,394.77	22,394.77	1,375.00	21,019.77	-
Engineering Services and Costs					
Other Expenses	7,358.19	7,358.19	3,933.80	3,424.39	-
Planning and Zoning Board					
Other Expenses					
Miscellaneous Other Expenses	1,217.15	1,217.15	42.40	1,174.75	-
STREETS AND ROADS:					
Roads Repairs and Maintenance					
Other Expenses	2,398.86	2,398.86	2,398.86	-	-
Garbage/Recycling Removal					
Other Expenses	24,923.51	24,923.51	10,400.32	14,523.19	-
Tipping Fee	20,771.14	20,771.14	10,057.31	10,713.83	-
Buildings and Grounds					
Other Expenses	4,523.25	4,523.25	736.74	3,786.51	-
UNCLASSIFIED:					
Telephones/Communications	4,714.64	4,714.64	1,390.23	3,324.41	-
Electricity	21,039.85	21,039.85	8,248.25	12,791.60	-
Natural Gas	6,983.91	6,983.91	2,076.97	4,906.94	-
Heating		-		-	-
Municipal Court Services	37,127.78	37,127.78	37,127.78	-	-
Various Improvements Infrastructure	20,000.00	20,000.00	4,024.31	15,975.69	-
Other Accounts with no Change	147,356.66	147,356.66		147,356.66	-
	<u>\$ 383,650.38</u>	<u>383,650.38</u>	<u>129,736.03</u>	<u>253,914.35</u>	<u>-</u>

**CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX**

Balance December 31, 2022		
School Tax Payable	\$ 1,088,221.82	
School Tax Deferred	<u>367,000.00</u>	
		\$ 1,455,221.82
Increased by:		
Levy - School Year July 1, 2022 to June 30, 2023		<u>2,174,618.00</u>
		3,629,839.82
Decreased by:		
Payments		<u>2,538,550.38</u>
Balance December 31, 2023		
School Tax Payable	724,289.44	
School Tax Deferred	<u>367,000.00</u>	
		<u>1,091,289.44</u>
Current Year Liability for Local School District School Tax:		
Tax Paid		2,538,550.38
Tax Payable Ending		<u>724,289.44</u>
		3,262,839.82
Less: Tax Payable Beginning		<u>1,088,221.82</u>
Amount charged to Current Year Operations		<u>\$ 2,174,618.00</u>

CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE

Purpose	Balance Dec. 31, 2022	Transferred From 2023 Revenues	Received	Adjustments	Balance Dec. 31, 2023
FEDERAL GRANTS:					
FEMA - Hazardous Site Remediation	\$ 29,450.77				29,450.77
Small Cities Block Grant:					
Public Facility - Fire Station	2,436.60				2,436.60
Small Cities Public Facilities - 2019	5.50				5.50
Small Cities Public Facilities - 2020	400,000.00				400,000.00
Small Cities CDBG Adams/Franklin Water System	400,000.00		222,126.52		177,873.48
Small Cities CDBG Adams/Franklin	-	270,026.00			270,026.00
USDA Headstart	13,000.00				13,000.00
USDA Fire Truck	14,347.00				14,347.00
USDA Headstart	8,200.00				8,200.00
USDA Water System Grant	-	800,000.00			800,000.00
USDA Dump Truck/Snowplow	-	91,700.00			91,700.00
USDA RDBG Airport Feasibility Study	50,500.00				50,500.00
FAA Taxiway B Edge Lights	415.30		77,166.24		415.30
FAA Taxiway B Phase IV	496,694.00				419,527.76
Airport Improvement Fund	5,975.79				5,975.79
American Rescue Plan	-	126,334.95	126,334.95		-
Total Federal	1,421,024.96	1,288,060.95	425,627.71	-	2,283,458.20
STATE GRANTS:					
Clean Communities	273.27	8,997.03			9,270.30
Recycling Tonnage Grant	-	8,483.42			8,483.42
NJDOT - Dehirsch Avenue	48,615.66				48,615.66
NJDOT - Streetscape Improvement Project	500,000.00		307,556.44		192,443.56
NJDOT - Clay Street	165,000.00		122,711.25		42,288.75
NJDOT - Clay Street & Madison Ave Project	150,000.00		150,000.00		-
NJDOT 2022 Bikeway	645,000.00		380,137.13		264,862.87
NJDOT - Pavement Preservation		285,650.00	190,398.26		95,251.74
NJDOT - Bridge Trestle		900,000.00			900,000.00
NJDOT - Madison Avenue		136,085.00			136,085.00
Stormwater Grant		75,000.00	25,000.00		50,000.00
Alcohol Education Rehabilitation	0.47				0.47
NJ Clean Energy Street Lighting Project	800.00				800.00
NJDOT Taxiway B Edge Lights	3,390.80		3,304.19		86.61
NJDOT Taxiway B Phase IV	27,472.85		5,212.42		22,260.43
NJDOT Airport Apron Project	-	1,000,000.00			1,000,000.00
Total State	1,540,553.05	2,414,215.45	1,184,319.69	-	2,770,448.81

CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE

<u>Purpose</u>	<u>Balance Dec. 31, 2022</u>	<u>Transferred From 2023 Revenues</u>	<u>Received</u>	<u>Adjustments</u>	<u>Balance Dec. 31, 2023</u>
LOCAL GRANTS:					
Municipal Alliance Program					
2020	200.00				200.00
2018	1,115.93				1,115.93
2016	888.19				888.19
JIF EPL/Cyber Grant	-				-
CMC Jakes Law	-	5,000.00			5,000.00
Cape May County Grant	-	400,000.00			400,000.00
CMC MUA Recycling	-	10,673.25	10,673.25		-
History Regrant Award	-	1,740.00	1,305.00		435.00
Cape May County Open Space Park	4,000.00				4,000.00
Cape May County Open Space	1,173,000.00				1,173,000.00
Green Communities	3,000.00				3,000.00
Total Local	<u>1,182,204.12</u>	<u>417,413.25</u>	<u>11,978.25</u>	<u>-</u>	<u>1,587,639.12</u>
\$	<u>4,143,782.13</u>	<u>4,119,689.65</u>	<u>1,621,925.65</u>	<u>-</u>	<u>6,641,546.13</u>
		<u>Cash</u>	<u>1,495,590.70</u>		
		<u>Unappropriated Reserves</u>	<u>126,334.95</u>		
			<u>1,621,925.65</u>		

CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

	Balance December 31, 2022		2023	Disbursed	Encumbrances	Adjustments	Balance Dec. 31, 2023
	Appropriated	Reserve for Encumbrances	Appropriations				
FEDERAL GRANTS:							
Small Cities							
Fire Truck - Match	\$ 407.00						407.00
Public Facilities	1,969.47						1,969.47
Public Facilities - Match	-						-
Public Facilities - 2019	-						-
2019 Match	55.58						55.58
Public Facilities - 2020	400,000.00						400,000.00
2020 Match	20,000.00	17,000.00		3,000.00	14,000.00		20,000.00
2021 - Adams/Franklin Water	380,647.52		270,026.00	224,126.52	154,816.73		271,730.27
2021 Match	40,000.00						40,000.00
2022 Match	40,000.00		40,000.00				40,000.00
2023 Match							40,000.00
American Rescue Plan	-		126,334.95	252,669.89		(126,334.94)	-
USDA							
Community Facility - Food Bank Phase 2	1,000.00						1,000.00
Head Start	3,000.00	1,300.00			1,300.00		3,000.00
Head Start - Roof	8,200.00						8,200.00
Dump Truck/Snowplow	-		91,700.00		91,700.00		-
Water System Grant	-		800,000.00	5,625.00	39,375.00		755,000.00
Department of Transportation							
FAA Taxiway B Edge Lights	47,378.50	8,679.29		52,451.29			3,606.50
FAA Taxiway B Phase IV	484,810.80	11,883.20		95,923.22			400,770.78
Airport Transient Program			1,000,000.00				1,000,000.00
Airport Improvement Fund	45,000.00			13,000.00			32,000.00
Airport Match	11,467.41	1,142.35		8,324.05			4,285.71
Total Federal	1,483,936.28	40,004.84	2,328,060.95	655,119.97	301,191.73	(126,334.94)	3,022,025.31
STATE GRANTS:							
Clean Communities	36,903.66		8,997.03	9,111.70			36,788.99
Recycling Tonnage Grant	9,035.87		8,483.42	11,119.41			6,399.88
Hazardous Site Remediation	63.28	61,224.74			61,224.74		63.28
Alcohol Education Rehabilitation Grant	292.93						292.93
All Hazards Emergency Operation Planning	1,732.64	673.36	75,000.00		673.36		1,732.64
Stormwater Grant							75,000.00
NJ Transportation Trust Fund							
2022 Bikeway	610,418.50			579,339.45	11,168.59		19,910.46
Bridge Trestle					154,148.06		743,600.00
Pavement Preservation			900,000.00	2,251.94			21,213.62
NJDOT - Madison Avenue			285,650.00	214,683.24	49,753.14		136,085.00
NJDOT - Dehirsch Avenue	-	5,641.44			5,641.44		-
NJDOT - Streetscape Improvement Project	436,811.31			278,855.33	157,955.98	(0.00)	139,605.55
NJDOT - Clay Street & Madison Avenue Project	139,605.55			144,002.73			20,997.27
NJDOT - Clay Street	165,000.00			2,913.97			86.60
NJDOT Taxiway B Edge Lights	2,518.39	482.18		5,248.03			22,224.82
NJDOT Taxiway B Phase IV	26,812.67	660.18					5,000.00
NJ Volunteer Fire Assistance	5,000.00						315.11
NJ Economic Dev. Hazardous Site Remediation	315.11						
Total State	1,434,509.91	68,681.90	1,414,215.45	1,247,525.80	440,585.31	-	1,229,316.15

CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

	Balance December 31, 2022		2023	Disbursed	Encumbrances	Adjustments	Balance Dec. 31, 2023
	Appropriated	Reserve for Encumbrances	Appropriations				
LOCAL GRANTS:							
2019 Municipal Alliance	-						-
Local Share	57.30						57.30
2020 Municipal Alliance	-						-
Local Share	1,491.69						1,491.69
SJ Gas Game On	1,000.00						1,000.00
JIF Cyber Grant	-						-
Community Energy Planning Grant	25,000.00			16,666.68	8,333.32		-
Mural Project	-						-
Comcast Technology Grant	5,871.00						5,871.00
Cape May County Recycling	-		10,673.25	7,871.89			2,801.36
Cape May County Open Space	401,915.58	38,540.18		28,437.33	38,540.18		373,478.25
Green Communities	3,000.00						3,000.00
History Regrant Award	-		1,740.00	1,075.00			665.00
Cape May County Grant	-		400,000.00				400,000.00
CMC Jake's Law	21,000.00		5,000.00				26,000.00
Total Local	<u>459,335.57</u>	<u>38,540.18</u>	<u>417,413.25</u>	<u>54,050.90</u>	<u>46,873.50</u>	<u>-</u>	<u>814,364.60</u>
	<u>3,377,781.76</u>	<u>147,226.92</u>	<u>4,159,689.65</u>	<u>1,956,696.67</u>	<u>788,630.54</u>	<u>(126,334.94)</u>	<u>5,065,706.06</u>

CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS - UNAPPROPRIATED RESERVES

<u>Purpose</u>	<u>Balance Dec. 31, 2022</u>	<u>Transferred To 2023 Appropriations</u>	<u>Received</u>	<u>Adjustments</u>	<u>Balance Dec. 31, 2023</u>
FEDERAL GRANTS:					
American Rescue Plan	\$ 126,334.95	126,334.95			-
LOCAL GRANTS:					
Gateway Community Action	1,000.00		-		1,000.00
Local Recreation Grant	-		100,000.00		100,000.00
Total State	\$ 127,334.95	126,334.95	100,000.00	-	101,000.00

TRUST FUND
SCHEDULE OF CASH - TREASURER

	<u>Dog Licenses</u>	<u>Other</u>
Balance December 31, 2022	\$ 425.80	1,223,179.47
Increased by Receipts:		
Dog License Fees 2023	519.00	
Due to State of New Jersey	128.40	
Miscellaneous Trust Reserves		32,889.05
Tax Sale Deposits		
	<u>647.40</u>	<u>32,889.05</u>
	1,073.20	1,256,068.52
Decreased by Disbursements		
Statutory Expenditures	644.75	
Due to State of New Jersey	108.60	
Miscellaneous Trust Reserves		70,458.19
	<u>753.35</u>	<u>70,458.19</u>
Balance December 31, 2023	\$ <u><u>319.85</u></u>	<u><u>1,185,610.33</u></u>

TRUST FUND
SCHEDULE OF CASH - COLLECTOR

	<u>Tax Title Lien Redemption</u>	
Balance December 31, 2022	\$	266,979.60
Increased by Receipts:		
Premiums Received	900.00	
Tax Sale Deposits	28,470.08	
Deposits for Redemption of Tax Sale Certificates	<u>136,381.77</u>	
		<u>165,751.85</u>
		432,731.45
Decreased by Disbursements:		
Deposits Returned	155,350.28	
Refunds on Tax Sale Certificates	<u>145,673.66</u>	
		<u>301,023.94</u>
Balance December 31, 2023	\$	<u><u>131,707.51</u></u>
Analysis of Balance:		
TTL Redemptions	\$	13,307.51
Premiums		118,400.00
Due to Tax Sale Participants		<u>-</u>
	\$	<u><u>131,707.51</u></u>

TRUST FUND
SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES

Balance December 31, 2022		\$	398.80
Increased by:			
License Fees Collected	519.00		
			519.00
			917.80
Decreased by:			
Statutory Excess	-		
Expenditures under N.J.S. 4:19-15:11	644.75		
			644.75
Balance December 31, 2023		\$	<u><u>273.05</u></u>

License Fees Collected:

Year		Amount
2022	\$	747.05
2021		568.30
	\$	<u><u>1,315.35</u></u>

TRUST FUND
SCHEDULE OF AMOUNT DUE TO CURRENT FUND - DOG LICENSE FUND

Balance December 31, 2022	\$	-
Increased by:		
Statutory Excess	-	-
		-
Decreased by:		
Receipt deposited into Current Fund		
Balance December 31, 2023	\$	-

TRUST FUND
SCHEDULE OF AMOUNT DUE TO(FROM) STATE OF NEW JERSEY - DEPARTMENT OF HEALTH

Balance December 31, 2022	\$	27.00
Increased by:		
2023 State License Fees	128.40	128.40
		155.40
Decreased by:		
Disbursements to the State		108.60
Balance December 31, 2023	\$	46.80

TRUST - OTHER FUNDS
SCHEDULE OF DUE TO/(FROM) CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2023

		<u>Increased by</u> <u>Decreased by</u>		
		Receipts	Disbursements	Adjustments
<u>Reserve</u>	Balance Dec 31, 2022			Balance Dec 31, 2023
Deposits for Redemption of Tax Sale Certificates	\$ 16.56	-		16.56
	<u>\$ 16.56</u>	<u>-</u>	<u>-</u>	<u>16.56</u>

TRUST - OTHER FUNDS
SCHEDULE OF MISCELLANEOUS RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2023

<u>Reserve</u>	Balance Dec 31, 2022	Receipts	Disbursements	Adjustments	Balance Dec 31, 2023
Deposits for Redemption of Tax Sale Certificates	\$ 22,599.40	38,539.06	47,830.95		13,307.51
Premiums Received at Tax Sale	117,500.00	900.00			118,400.00
Community Development Block Grant	105,773.18	12,550.00			118,323.18
Escrow Fees	569,270.18		70,458.01		498,812.17
Municipal Alliance	2,679.41				2,679.41
Section 125	35.25				35.25
Municipal Court Fees	3,637.03				3,637.03
Affordable Housing Trust	31,287.13	563.42	0.18		31,850.37
Landfill Escrow	510,480.73	19,775.63			530,256.36
	<u>\$ 1,363,262.31</u>	<u>72,328.11</u>	<u>118,289.14</u>	<u>-</u>	<u>1,317,301.28</u>

**GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER**

Balance December 31, 2022		\$	285,507.29
Increased by Receipts:			
Due from Current Fund	<u>-</u>		<u>-</u>
Decreased by Disbursements:			
Improvement Authorizations	<u>-</u>		<u>-</u>
			<u>-</u>
Balance December 31, 2023		\$	<u>285,507.29</u>

**GENERAL CAPITAL FUND
ANALYSIS OF CASH**

	Balance Dec. 31, 2022	Receipts		Disbursements		Transfers		Balance Dec. 31, 2023
		Miscellaneous	Debt Issued	Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 52,187.29							52,187.29
Capital Improvement Fund	233,320.00							233,320.00
Encumbrances Payable	-							-
Due from Current Fund	-	-						-
	<u>\$ 285,507.29</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>285,507.29</u>

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

Balance December 31, 2022	\$ 233,320.00
No current year activity	
Balance December 31, 2023	\$ <u><u>233,320.00</u></u>

GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

Balance December 31, 2022	\$ -
No current year activity	
Balance December 31, 2023	\$ <u><u>-</u></u>

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**GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

[illegible]

GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
			Date	Amount					
No current year activity									
						\$ -	-	-	-

**GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
No current year activity						\$ -			-
						\$ -		-	-

**GENERAL CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED**

Ordinance Number	Improvement Description	Balance Dec. 31, 2022	2023 Authorizations	Debt Issued	Other	Balance Dec. 31, 2023
	No current year activity	\$				
		\$				

WATER AND SEWER UTILITY FUND **SCHEDULE OF CASH - TREASURER**

	Operating Fund	Capital Fund
Balance December 31, 2022	\$ 659,253.45	220,192.76
Increased by Receipts:		
Water Accounts Receivable	412,089.31	
Miscellaneous Revenue Anticipated	114,443.34	
Overpaid Water Rents		
Reserve for Insurance Proceeds		
Refund of Prior Year's Expenditure		
Premium on Sale of Bonds		
Grants Receivable		682,015.96
I Bank Loan		
NJEIT Loan		
Due from Current Fund	-	40,000.00
Due from Airport Utility Operating		
Due from Sewer Operating		-
Transfer from Utility Authority Dissolution		
	<u>526,532.65</u>	<u>722,015.96</u>
	1,185,786.10	942,208.72
Decreased by Disbursements:		
Current Year Appropriation	597,904.47	
Appropriation Reserves	22,048.68	
Due to Water/Sewer Capital	-	
Due to Airport Utility Operating	-	
Improvement Authorizations		544,887.90
Due to Current Fund	-	
	<u>619,953.15</u>	<u>544,887.90</u>
Balance December 31, 2023	\$ <u>565,832.95</u>	<u>397,320.82</u>

**WATER AND SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH**

	Balance Dec. 31, 2022	Receipts Miscellaneous	Disbursements		Transfers	Balance Dec. 31, 2023
			Improvement Authorizations	Miscellaneous	From To	
\$						
Due to Current Fund	309,853.76					309,853.76
Encumbrances Payable	455,220.27					170,775.26
Due from Grant Fund	(126,334.94)				455,220.27 170,775.26	(126,334.94)
Grants Receivable	-					-
Due to Water Operating Fund	313,594.23					313,594.23
Capital Improvement Fund	75,000.00	40,000.00				115,000.00
<u>Improvement Authorizations:</u>						
561 Water System Improvements	(696,123.00)	556,069.37	177,184.23		126,648.90	(187,740.54)
588 Environmental Site Remediation	(656,283.89)	125,946.59	173,293.79		40,399.61	(550,212.15)
605 Sewer System	545,266.33		194,409.88		3,726.75	352,385.20
	<u>220,192.76</u>	<u>722,015.96</u>	<u>544,887.90</u>	<u>-</u>	<u>625,995.53</u>	<u>397,320.82</u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE**

Balance December 31, 2022		\$ 195,430.59
Increased by:		
Consumer Accounts Charges and Levies	315,881.47	
Overpayments Created		
		315,881.47
		511,312.06
Decreased by:		
Collections	412,089.31	
Cancellations		
		412,089.31
Balance December 31, 2023		\$ <u><u>99,222.75</u></u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF UTILITY LIENS**

Balance December 31, 2022		\$ -
Increased by:		
No current year activity	-	
		-
Decreased by:		
	-	
		-
Balance December 31, 2023		\$ <u><u>-</u></u>

**WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2022	Balance After Transfers	Paid or Charged	Balance Lapsed
Operating:				
Salaries and Wages	\$ 25,468.98	25,468.98	-	25,468.98
Other Expenses	26,935.52	26,935.52	22,048.68	4,886.84
Statutory Expenditures				
Contribution to:				
Public Employees' Retirement System	1,000.00	1,000.00	-	1,000.00
Unemployment	511.24	511.24	-	511.24
Social Security System (O.A.S.I.)	2,671.43	2,671.43	-	2,671.43
	<u>\$ 56,587.17</u>	<u>56,587.17</u>	<u>22,048.68</u>	<u>34,538.49</u>
		Cash Disbursed	\$ 22,048.68	
		Accounts Payable	\$ 22,048.68	
			<u>22,048.68</u>	

WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES

Balance December 31, 2022		-
Increased by:		
Accrued interest charged to 2023 budget	18,514.37	
appropriation - interest on bonds and notes	<u> </u>	<u>18,514.37</u>
		18,514.37
Decreased By:		
Disbursements		<u> </u>
Balance December 31, 2023		<u><u>18,514.37</u></u>

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord #	Improvement Description	Ord. Date	Amount	Balance December 31, 2022		Other Funding	Authorizations Deferred Charges to Future Revenue	Paid or Charged	Adjustments	Balance December 31, 2023	
				Funded	Unfunded					Funded	Unfunded
586-2020	Water System Improvements	3/5/2020	5,100,000		292,342.94			303,833.13	281,976.86		270,486.67
588-2020	Environmental Site Remediation	9/3/2020	999,770		77,642.17			213,693.40	193,818.75		57,767.52
605-2022	Sewer System	5/5/2022	2,000,000	545,266.33	1,300,000.00			411,830.03	218,948.90	352,385.20	1,300,000.00
				<u>545,266.33</u>	<u>1,669,985.11</u>	<u>\$ -</u>	<u>-</u>	<u>929,356.56</u>	<u>694,744.51</u>	<u>352,385.20</u>	<u>1,628,254.19</u>

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Refunded	Balance Dec. 31, 2023
			Date	Amount						
No current year activity					\$	-	-	-	-	-
					\$	-	-	-	-	-

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF USDA LOANS**

Purpose	Maturities of Bonds Outstanding December 31, 2023		Balance	Increased	Decreased	Balance
	Date	Amount	Dec. 31, 2022			Dec. 31, 2023
Water System Improvements			\$ 1,974,000.00		33,612.56	1,940,387.44
			<u>\$ 1,974,000.00</u>	<u>\$ -</u>	<u>33,612.56</u>	<u>1,940,387.44</u>

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF iBANK LOANS**

Purpose	Maturities of Bonds Outstanding December 31, 2023		Balance	Increased	Decreased	Balance
	Date	Amount	Dec. 31, 2022			Dec. 31, 2023
Water System Improvements			\$ 1,103,378.00		18,727.59	1,084,650.41
			<u>\$ 1,103,378.00</u>	<u>\$ -</u>	<u>18,727.59</u>	<u>1,084,650.41</u>

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
No current year activity						-			-
						-	-	-	-
						-	-	-	-

\$

**WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED**

Ordinance Number	Improvement Description	Balance Dec. 31, 2022	2023 Authorizations	Debt Issued	Other	Balance Dec. 31, 2023
586	Water System Improvements	\$ 177,355.67				177,355.67
588	Environmental Site Remediation	999,770.00			331,537.94	668,232.06
605	Sewer System	1,300,000.00				1,300,000.00
		<u>\$ 2,477,125.67</u>	<u>-</u>	<u>-</u>	<u>331,537.94</u>	<u>2,145,587.73</u>

**AIRPORT UTILITY FUND
SCHEDULE OF CASH - TREASURER**

	Operating Fund	Capital Fund
Balance December 31, 2022	\$ 384,404.29	73,242.83
Increased by Receipts:		
Rents Receivable	128,919.71	
Fuel Sales	229,220.16	
Miscellaneous Revenue Anticipated	38,015.00	
Grants Receivable		-
Security Deposits		
Due from Water Operating	-	
Due from Airport Operating	-	
Due from Airport Capital	-	
Due to Current Fund		4,945.94
	<u>396,154.87</u>	<u>4,945.94</u>
	780,559.16	78,188.77
Decreased by Disbursements:		
Current Year Appropriation	371,494.60	
Prior Year Appropriations	10,633.72	
Encumbrances		-
Accounts Payable		-
Improvement Authorizations		-
Due to Airport Capital Fund		-
Due to Water Utility Fund		-
Due from Airport Operating Fund		627.46
Due from Current Fund		
Prior Year's Operating Surplus -		
Anticipated as Current Fund Revenue		
	<u>382,128.32</u>	<u>627.46</u>
Balance December 31, 2023	\$ <u>398,430.84</u>	<u>77,561.31</u>

**AIRPORT UTILITY CAPITAL FUND
ANALYSIS OF CASH**

	Balance Dec. 31, 2022	Receipts Miscellaneous	Disbursements		Transfers	Balance Dec. 31, 2023
			Improvement Authorizations	Miscellaneous	From To	
Fund Balance	\$ -					-
Due to Current Fund	8,544.32	4,945.94		627.46		12,862.80
Reserve for Grant Match	-					-
Encumbrances Payable	64,698.51					64,698.51
Grants Receivable	-					-
Due to Water Operating Fund	-					-
	-					-
	-					-
	-					-
<u>Improvement Authorizations:</u>						
Airport Improvements	-					-
	\$ 73,242.83	4,945.94	-	627.46	-	77,561.31

**AIRPORT UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE**

Balance December 31, 2022		\$ 28,914.27
Increased by:		
Consumer Accounts Charges and Levies	208,578.25	
	<u> </u>	<u>208,578.25</u>
		237,492.52
Decreased by:		
Collections	128,919.71	
Cancellations	-	
	<u> </u>	<u>128,919.71</u>
Balance December 31, 2023		\$ <u><u>108,572.81</u></u>

**AIRPORT UTILITY OPERATING FUND
SCHEDULE OF UTILITY LIENS**

Balance December 31, 2022		\$ -
Increased by:		
Transferred from Consumer Accounts Receivable	-	
Interest and Costs Added	-	
	<u> </u>	<u>-</u>
		-
Decreased by:		
Cancelled		
	<u> </u>	<u>-</u>
Balance December 31, 2023		\$ <u><u>-</u></u>

AIRPORT UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR

	Balance Dec. 31, 2022	Balance After Transfers	Paid or Charged	Balance Lapsed
Operations:				
Salaries and Wages	\$ 16,497.12	16,497.12	-	16,497.12
Other Expenses	19,078.65	19,078.65	10,633.72	8,444.93
Grant Match	8,666.65	8,666.65	-	8,666.65
Deferred Charges and Statutory Expenditures:				
Social Security System	1,354.69	1,354.69	-	1,354.69
Public Employees Retirement System	395.60	395.60	-	395.60
	<u>\$ 45,992.71</u>	<u>45,992.71</u>	<u>10,633.72</u>	<u>35,358.99</u>
		Cash Disbursed	\$ 10,633.72	
		Accounts Payable	-	
			<u>\$ 10,633.72</u>	

AIRPORT UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES

Balance December 31, 2022						-
Increased by:						
No current year activity				-		
						-
						-
Decreased By:						
Payments of Debt Service Interest						
						-
Balance December 31, 2023						

Analysis of Accrued Interest December 31, 2021

Principal Outstanding December 31, 2023	Interest Rate	From	To	Days	Amount

**AIRPORT UTILITY CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Refunded	Balance Dec. 31, 2023
			Date	Amount						
No current year activity					\$	-		-		-
					\$	-	-	-	-	-

**AIRPORT UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
No current year activity						-			-
						-	-	-	-

\$

AIRPORT UTILITY CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED

Ordinance Number	Improvement Description	Balance Dec. 31, 2022	2023 Authorizations	Debt Issued	Other	Balance Dec. 31, 2023
560	Airport Improvements	\$ 20,000.00			20,000.00	-
		<u>\$ 20,000.00</u>	<u>-</u>	<u>-</u>	<u>20,000.00</u>	<u>-</u>

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BOROUGH OF WOODBINE

PART II

LETTER OF COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2023

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GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S. 40A:11-4

N.J.S. 40A:11-4 states, "Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding the aggregate \$44,000 except by contract or agreement."

The governing body of the Borough of Woodbine has the responsibility of determining whether the expenditures in any category will exceed \$44,000 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the district counsel's opinion should be sought before a commitment is made.

The minutes indicate that the following bids were requested by public advertising during the current year.

- Bikeway Project
- Taxiway Rehabilitation
- Streetscape
- Street Reconstruction
- Water System Improvements
- Pavement Preservation

Our examination of expenditures did not reveal payments in excess of \$44,000 "for the performance of any work or the furnishing or hiring of any materials or supplies" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 5, 2023, adopted the following resolution authorizing interest to be charged on delinquent taxes:

"BE IT RESOLVED by the Borough Council of the Borough of Woodbine, in accordance with Chapter 435, New Jersey Laws of 1979, and N.J.S.A. 54:4-67, 54:5-32, 54:5-35, which authorizes the Governing Body inter alia to fix the rate of interest to be charged, in the Borough of Woodbine, for the nonpayment of taxes and assessments, said rate of interest shall be and is hereby fixed at 8 percent per annum on the first \$1,500 of delinquency and 18 per cent per annum on any amount in excess of \$1,500 to be calculated from the date when the taxes and assessments become delinquent,"

"This Resolution shall take effect January 1, 2023."

Our examination of interest collected on delinquent taxes did not reveal any charges that were not in agreement with the above resolution.

Delinquent Taxes and Tax Title Liens

The tax sale was held on December 28, 2023, and was complete. There are several bankruptcies from prior years not sold.

The following comparison is made of the number of tax title liens on December 31st of the last three years:

<u>Year</u>	<u>Number</u>
2023	32
2022	26
2021	40

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	<u>Number Mailed</u>
Payments of 2023 and 2024 Taxes	5
Delinquent Taxes	3
Payment of 2023 and 2024 Water	5
Delinquent Water	5

As of the date of this audit report, all verifications have not been returned. However, no problems were noted with those that have been returned.

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collections</u>
2023	\$ 3,064,874	3,052,872	99.61%
2022	3,067,004	3,051,079	99.48%
2021	2,996,344	2,952,131	98.52%
2020	2,878,440	2,830,082	98.32%
2019	2,849,622	2,775,671	97.40%

Comparative Schedule of Tax Rate Information

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Tax Rate	\$ 1.708	1.709	1.686	1.632	1.607
Apportionment of Tax Rate:					
Municipal	0.232	0.233	0.233	0.234	0.233
County	0.260	0.257	0.250	0.239	0.244
Local School	1.216	1.219	1.203	1.159	1.130
Assessed Valuation	178,947,088	178,564,602	177,334,602	175,906,700	158,380,949

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title liens, in relation to the tax levies of the last five years.

<u>Year</u>	Amount of Tax Title <u>Liens</u>	Amount of Delinquent <u>Taxes</u>	Total <u>Delinquent</u>	Percentage of Tax <u>Levy</u>
2023	\$ 84,333	11,273	95,606	3.12%
2022	86,200	25,423	111,623	3.64%
2021	87,528	46,395	133,923	4.47%
2020	82,471	39,517	121,988	4.24%
2019	122,860	65,786	188,646	6.62%

FINDINGS AND RECOMMENDATIONS

None

STATUS OF PRIOR RECOMMENDATIONS

None

The problems and weaknesses noted in my review were not of such magnitude that they would affect my ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to my comments or recommendations, or should you desire assistance in implementing my recommendations, please do not hesitate to call me.

Very truly yours,

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Nancy Sbrolla
Nancy Sbrolla
Certified Public Accountant
Registered Municipal Accountant
No. 542

July 25, 2024